

In consideration of public health, open meetings and the Governor's Executive Order No. 7B dated March 10, 2020 regarding PROTECTION OF PUBLIC HEALTH AND SAFETY DURING COVID-19 PANDEMIC AND RESPONSE - FURTHER SUSPENSION OR MODIFICATION OF STATUTES, this meeting will include an option for the public to phone in to listen to the audio of the meeting. Please note that public comment will be received for this meeting. Alternatively, the Board encourages the public to email any comments for Board consideration to NewtownBOE@newtown.k12.ct.us

To listen to the meeting, please call: 1-929-277-9663 The PIN is: # 193 550 597#

Newtown Public Schools
CIP/Facilities/Finance Sub Committee Agenda
May 13, 2021 5:30 pm
Virtual Meeting

CALL TO ORDER

SALUTE TO FLAG

BUSINESS

Item 1 Approval of BOE CIP Minutes of January 14, 2021 and March 11, 2021

Item 2 Discussion and Action on Reed Boilers/Lights for Recommendation to the BOE

Item 3 Joint Non-Lapsing Account Discussion

Item 4 Activity Account Discussion

Item 5 Financial Updates

Item 6 Possible Food Service Renewal Update

PUBLIC COMMENT

ADJOURNMENT

Newtown Board of Education Virtual Meeting
CIP/Facilities/Finance Sub-Committee Minutes
January 14, 2021, 5:30 p.m.

Call to Order: The BOE CIP Sub Committee meeting was called to order at 5:30 by Mr. Delia.

Participants: Dan Delia, Chair, Sub-Committee, Tanja Vadas, Director of Business, Robert Gerbert, Director of Operations, Deb Zukowski, Sub-Committee & Board Member, Dr. Lorrie Rodrigue, Superintendent

Pledge of Allegiance

Item 1 Approval of December 9, 2020 BOE CIP Sub Committee Minutes

Ms. Zukowski moved to approve the minutes of December 9, 2020. Mr. Delia seconds the motion. Ms. Zukowski moved to withdraw the motion. Mr. Delia stated the sub-committee would table this item to the next meeting.

Item 2 CIP Calendar

Ms. Zukowski moved to approve the CIP calendar. (Attached) Mr. Delia seconds the motion. All in favor.

The CIP Sub Committee Calendar for 2021 will be posted on the District website.

Item 3 HOM Lighting

Mr. Gerbert contacted Greenleaf, a lighting company that was recommended by the Sustainable Energy Committee. They submitted two proposals.

One proposal was a quick retrofit using existing fixtures and replacing with LED lamps. Second proposal called 'enhanced' included replacing all lights with new fixtures and replacing lighting controls. They also provided cost analysis for each option. Mr. Gerbert stated there are rebate dollars to help bring down the initial cost. He said we could also pursue Eversource on-bill financing program which would give us no money out of pocket and they could take the cost and tack it on to our bill at a 0% interest for 60 months. He said it works where the cost of the job is amortised over 60 months. With the incentives that are projected it would be an \$800 expense per month. Mr. Gerbert stated that Mrs. Vadas broke it down based on the net metering that is starting to come through and is producing somewhere over \$900/month. He stated essentially it is no cost to us with a \$100 savings.

Mrs. Vadas stated with the virtual net metering savings there is an overall savings in year 1.

Dr. Rodrigue stated we did not bring this up at the last Legislative Council meeting because we did not have a chance to talk this out within our committee and at the time, the Legislative

Council was focused on the Hawley project. We wanted to make sure it was agreed that this was something we want to pull from the CIP and put it on our side.

Mr. Gerbert stated he will attend the next Sustainable Energy meeting and has put it on their agenda to present this.

Ms. Zukowski asked if we want to move the cost to the operating budget as opposed to having it on the CIP. She said the operating budget would be good as we would not have to pay interest or whether it makes sense to do it at all in terms of cost.

Mr. Gerbert stated there is also a COVID bonus that the utilities are offering which expires June 30th of this year. He indicated it was worth about \$13K extra. He stated if we were to do the job and complete it before June 30th of this year, there would be an extra incentive that we could get.

Ms. Zukowski asked about the numbers in terms of budget projection and if this was the enhanced or retrofit package.

Mr. Gerbert said he does not advise to use the retrofit package. He stated it is a cheap way and does not get us to where we want to be. He then said if we are going to commit to this we should put all new fixtures in as this is the way to go. Mr. Gerbert went on to explain the difference in the two options.

Ms. Zukowski asked if this was precipitated with the Board of Finance suggesting that we actually consider taking the HOM lighting project off the CIP or is this something coming from us.

Mr. Gerbert stated he initiated this based on the few Board of Finance meetings in November. He said he received some good advice from the Sustainable Energy Committee and how the program works. They recommended Greenleaf as a vendor to engage in. Subsequently, the Board of Finance moved the HOM project from year 3 to year 1. He said he wanted to get the ball rolling and get a proposal so that if the project was approved on the CIP we would have something to move forward with.

The committee talked about the process of whether this would stay on the CIP or be pulled off and added to the operational budget.

Mr. Delia stated the CIP is in the hands of the LC. As long as they are informed he is comfortable with it.

The committee talked about the net metering vs. the financing of the CIP which is over a period of time.

Mr. Gerbert said it is about 6 weeks from start to finish. If we started in March with April break to use to our advantage we can wrap it up.

Mr. Delia stated if correct it is a \$280K project and after incentives alone we are saving around \$80K. The \$14K SAE is the COVID bonus and with a 0% financing he thinks it's a really smart fiscal decision.

Ms. Zukowski asked about the \$450K on the CIP.

Mr. Gerbert said the original job was \$850K and encompassed the boilers and the lights. The Board of Finance split it roughly 50/50. \$425K was allowed for lighting and \$425K for the boilers.

Ms. Zukowski asked if it is \$425K, does this need to be by charter and sent out to bid.

Mr. Gerbert stated this company is on a state contract so it satisfies our purchasing regulations.

Mr. Delia asked if we pull the \$425K out of the CIP and put it in our operational budget we would only be paying about \$280K.

Mr. Gerbert said the net cost is a little over \$200K.

Mr. Delia stated we will offer the Legislative Council to remove this from the CIP and add it to the operational budget. He further said he would inform the Chair of the Legislative Council.

Item 4 Financial Update Including COVID Expenses

Mrs. Vadas shared the COVID expense report (see attached). She said a lot of COVID expenses have ceased at this time. Facilities have pretty much everything they need at this point, but they did just place an order for desk shields at an additional cost of \$32K for all staff at all school buildings. There have been a lot of concerns with staff returning back to school.

Mr. Gerbert stated they would be distributed by this week to all schools.

Mr. Delia asked what the cost was per desk shield.

Mr. Gerbert stated they were \$32/piece.

Dr. Rodrigue said we had planned to get these early on for all staff but we came back in hybrid in the fall. She indicated students had them and teachers had been given face shields. Now that we are back in school she said we wanted to be sure there is every safety measure in place.

Mrs. Vadas went on to explain the COVID expenses. She talked about another part of the Corona Relief Grant with the town receiving additional funds and gave us \$165K of those funds, which was applied to our expenses. She said our net COVID expenses that our budget is now carrying is at \$1.3M. She then talked about the potential offset savings including transportation, bus fuel, and staff due to a lot of open positions.

Dr. Rodrigue stated Mrs. Vadas has done an outstanding job in putting this information together so it is understandable.

The conversation was then moved to the draft of the Financial Report (attached). Mrs. Vadas further discussed the December financial report. She said our estimated balance is \$136,982. That balance has changed from the prior month from a negative \$400K due to the transfer of the

non-lapsing account (she meant to say the Town's Capital Non-Recurring account) over to our budget along with the \$165K.

She reviewed with the group where we were last month and the variance with this month and briefly summarized the various account balances.

Mrs. Vadas stated we had some large emergency repairs for the month of December with a total of \$55K. Repairs consisted of the band room at the high school for an a/c unit \$17,000, a repair of a leak at the high school auditorium for \$31, 845, and an additional repair to a generator at the high school for \$6,794.

Ms. Zukowski asked how much have we spent for emergency repairs year to date. Mr. Gerbert stated that the High School and Reed were in the red. The other five schools are still within budget.

Mrs. Vadas said last year we spent over \$500K between the emergency repairs and the maintenance accounts.

Mr. Delia stated we went from a deficit to a surplus and asked if that was due to the \$400K from the Town's Capital Non-Recurring Fund.

Mrs. Vadas stated yes it was and we have spent \$156,374 on emergency repairs so far and \$55,259 on general repairs.

Mrs. Vadas further talked about the COVID Expense Report and the Financial Report.

Mrs. Vadas and Mr. Delia discussed the main points of these reports to discuss with the Board of Education at the next meeting.

Item 5 Facilities Expenditures

Ms. Zukowski stated one of the things she would feel more comfortable with is to see the trends on what happens on a 5 year project. Going forward she would like to be able to see yearly the projections and then the actuals to view how the projects have changed.

Mr. Gerbert stated he has been tracking a spreadsheet which would break this out and he would share with the committee.

NEW ITEMS:

Mrs. Vadas asked if we could bring up new business items to this meeting that she wanted to present to the committee.

Ms. Zukowski moved to add the following new items to this meeting. Mr. Delia seconds. All in favor.

Mrs. Vadas stated Hocon Gas offered to extend our contract for the propane fuel. She said in lieu of going out to bid they would like to extend it at the same price at \$1.07/gallon for another year. We have just begun talking with them about it. There could be an opportunity to go into a

consortium with the Seymour district. We would not be going out to bid until March, so there might be an opportunity there.

Mrs. Vadas stated the second new item is regarding a second round of federal funding from the state's Elementary and Secondary School Emergency Relief Funds (ESSER).

Dr. Rodrigue stated she heard other districts saying they are anticipating twice as much and either way it will be more than what we have received. She said she heard it does go all the way through 2024. She then stated it is very much like the CARES funding. This is good news for the district. Further information is forthcoming from the state.

Ms. Vadas discussed the third new item with regards to our Food Service Contract. She indicated we are required by the State to put out a RFP (Request For Proposal) on the food service program this year. The State has offered a waiver to continue our current contract with Whitsons for another year if we elect to do so. Mrs. Vadas stated she thought we should take the waiver for another year as we have done well with Whitsons and with another year of uncertainty with the pandemic. She indicated that Whitsons is looking at new innovative ways to mitigate some of the costs and she said we work well with them.

Ms. Zukowski stated we might want to discuss with the Board of Finance to get a sense of where they stand on this and offer pros or cons.

Mrs. Vadas stated she did not think it needs to be up for discussion with the Board of Finance as there are about 35 districts in the state that have signed up for this due to the pandemic. Districts are stressed.

Dr. Rodrigue stated she would want to talk with the Board of Education first since it is our food service program.

Mr. Gerbert asked how would you get pricing and how do you price accordingly not knowing how many students are in school and not knowing how long this pandemic will go on.

Mrs. Vadas thought this is why the USDA through the State has offered this waiver because of the pandemic and the difficulty it would be for districts to estimate at this time. She will gather documentation regarding this.

Mr. Delia stated we will bring this to the full Board of Education for discussion.

Adjournment:

Ms. Zukowski moved to adjourn the meeting. Mr. Delia seconds the motion. All in favor. Motion passes and the meeting was adjourned at 6:50pm.

Respectfully Submitted,

Joanne Morris

THESE ARE DRAFT MINUTES AND ARE SUBJECT TO THE APPROVAL OF THE BOE
CIP/FACILITIES/FINANCE SUB COMMITTEE

Newtown Board of Education Virtual Meeting
CIP/Facilities/Finance Sub-Committee Minutes
March 11, 2021, 5:30 p.m.

Call to Order: The BOE CIP Sub Committee meeting was called to order at 5:35 by Mrs. Leidlein.

Participants: Debbie Leidlein, Sub Committee & Board Member, Deborra Zukowski, Sub-Committee & Board Member, Tanja Vadas, Director of Business, Robert Gerbert, Director of Facilities, Dr. Lorrie Rodrigue, Superintendent
Absent: Dan Delia, Sub Committee Chair

Pledge of Allegiance

Item 1 Approval of December 9, 2020 and January 14, 2021 BOE CIP Sub Committee Minutes

Mrs. Leidlein made a motion to approve the minutes of December 9, 2020. Mrs. Zukowski moved the motion. Mrs. Leidlein seconds the motion. All in favor. Motion passes unanimously for the minutes of December 9, 2020.

Mrs. Leidlein stated she was not present for the January 14, 2021 Sub Committee meeting. Therefore, due to not enough Sub Committee members present, the January 14, 2021 minutes could not be approved. These minutes have been tabled until the next Sub Committee meeting.

Item 2 Municipal Building Committee

Mr. Gerbert stated this committee is ramping up and has been established. Ned Simpson from the Board of Finance is the Chair of the group. Mr. Gerbert mentioned some of the members on the committee, Fred Hurley, Allen Adriani, Zack Marchetti, Mrs. Leidlein, Ms. Zukowski. The first meeting is March 24th. The first task will be to evaluate all school and town buildings, put together a planning document which would include; inventory of buildings that includes equipment in buildings, and approximate age. He said there may be a possibility of including a cost estimate on each building so that the committee could start to plan accordingly when adding items whether on the CIP or within operating budgets.

Dr. Rodrigue asked Mr. Gerbert how long did he anticipate this committee will take.

Mr. Gerbert stated he asked Mr. Simpson if this was something on-going which Mr. Simpson stated at some point it will come to a conclusion. Mr. Gerbert thought possibly in the fall.

Mrs. Vadas asked what he meant by addressing inventory.

Mr. Gerbert stated mechanical equip. roofs, doors, HVAC etc. A lot of core building systems that are the most expensive.

Item 3 HOM Lighting Project

Mr. Gerbert stated this has now progressed with a target start date of March 22nd. He stated the work would be completed at night once students leave from 4pm to 10pm. Hopefully they will finish up by mid to late April.

Mrs. Leidlein asked if it would take a month.

Mr. Gerbert stated he is hoping to complete the project in 4-6 weeks and with the April break it should line up with finishing at that time.

Ms. Zukowski wanted a clarification on the project in regards to being estimated at just under \$90K and that it will be pulled off the CIP, and if so did it go well.

Mr. Gerbert stated yes.

Ms. Zukowski stated on the CIP it says the \$425K for year one for Head O'Meadow is called VFD & Pump Replacement in addition to the lighting and she asked if there was anything left in year 1 for Head O'Meadow.

Mr. Gerbert stated no, originally that was bundled together with the boilers and then split on the CIP. The VFDs and pumps will be part of the boiler work. He further said this project is strictly lighting that will start on March 22nd.

Ms. Zukowski then asked if there would be an increase in the \$425K that the boiler and water heaters had for year 2 on the CIP.

Mr. Gerbert stated no, the \$425K will cover the boilers, pumps and VFDs.

Item 4 Reed Lighting/Boiler Project

Mr. Gerbert stated Reed was still in the works. Greenleaf Energy which was selected for Head O'Meadow did the lighting audit for Reed which is included in the attached document. We had this at \$1.5M on the CIP. Greenleaf has the lighting project cost at just under \$400K with anticipated rebates. With the rebates it could bring the lighting portion down to \$260K.

Greenleaf is still crunching numbers on the heating side. Mr. Gerbert said we will be well shy of the \$1.5M. The heating side could be around \$500K. Greenleaf has the lighting rebate at \$95K and we may add \$60-\$70K more on top of that, so probably a rebate closer to \$160K coupled with the heating project. We might be able to have this job all in after rebates at \$700-\$800K. He indicated that it will be very favorable with the taxpayers.

Item 5 Year-to-Year Maintenance Needs Discussion

Mr. Gerbert stated that this was an item that the Sub Committee Chair, wanted to discuss.

Ms. Zukowski stated this is a follow up from a conversation with a concern around the how maintenance is being done right now and that the amount of maintenance needed may not be able to be done as necessary in order to keep things in good condition.

Mr. Gerbert stated he was just trying to express a need and if there is more money available to spend for facilities in order to try to catch up on deferred maintenance. He said he understands the crunch of a budget while trying to be aware of the taxpayers.

Ms. Zukowski asked if there is any way to expand the 5 year plan to cover the operational side of maintenance expenses per site.

Mr. Gerbert stated we can certainly work on that and having this good municipal committee with more people and more eyes to address these pressing needs. He stated the timing could not be better at putting this committee together.

Mrs. Leidlein asked if he had some examples of urgent projects that would be put to the top of this list.

Mr. Gerbert stated for example, with the Middle School, there is aging roof top units, and at the High School, Reed and Head O'Meadow, we have some aging building controls systems.

Dr. Rodrigue stated giving credence to school buildings for example, where Hawley would fall if someone was looking across a scope of something really old as opposed to ventilation. How will that play a role in that Committee.

Mr. Gerbert stated hopefully we get a good conversation going and try to work off the facts.

Ms. Zukowski asked does legislation set requirements for HVAC and will we be including that in our research.

Mr. Gerbert said he doesn't know if we will get into that level of detail because that is more operational. He also said the hard part of this committee is that there is a lot of stuff that needs to get done and we are both fighting the same battle.

Dr. Rodrigue stated she did not think prioritizing is a good point, and was under the impression it is more about what we have in inventory across the municipality and schools. From there it lends credence to when you are going to put something in a CIP, with either side you have the argument.

Mr. Gerbert stated this will say a lot for when we go forward in the future.

Item 6 Financial Update Including COVID Expenses

Mrs. Vadas talked about the Cyber Liability Policy. As of June 30th, CIRMA will no longer carry the cyber liability policy. Corvus (information attached) has the same policy with 3 levels of coverage; \$1M for liability with a \$10K deductible, level 2 would be \$2M liability with a 10K deductible or level 3 at \$3M liability with a \$15K deductible. The level 1 policy could take effect on March 15th with the cost at \$20,740.

Mrs. Vadas stated the Town has agreed to begin their policy in March. She said she would like to recommend the level 1 policy for the \$20,740 to the Board of Education. Quotes are only good through next week and stated there is a very quick turnaround.

Mrs. Leidlein asked what the cost was for the Cyber Liability in our current policy,

Mrs. Vadas stated this portion was included with our CIRMA LAP policy so you can't really break out the costs.

Ms. Zukowski asked how often we renew our CIRMA policy.

Mrs. Vadas stated every year.

Ms. Zukowski stated maybe we could pass this onto the full board if time is of the essence.

Mrs. Leidlien stated whether or not it requires board approval we should discuss this with the Chair of the Board.

Ms. Zukowski said it would be good to have a sense of what the reduced cost of our policy would be without this cyber liability policy included.

Mrs. Vadas said she would try to reach out to get that answer.

Dr. Rodrigue asked Mrs. Vadas if she has checked with other districts as she would be interested to see what other districts are doing. She also stated we should reach out to other districts to see if they have additional information and she would add it to the next BOE agenda.

Mrs. Vadas then moved on to the financial update. She stated there is a change from last month. We incurred an additional \$33K so our new balance for February is a -\$87,423 from last month when we were at \$55K. She said the largest change was in our salary account with about \$100K

that went down. A positive offset was in Other Purchased Services with an additional \$45K, and Supplies with an additional \$40K. She said other accounts were small and the total was about \$22K.

Mrs. Vadas further discussed more detailed accounts and also going through encumbrances and balances.

Ms. Zukowski stated we were expecting to get \$1.8M on the Excess Cost Grant but instead we are getting \$170K less than that.

Mrs. Vadas stated our budget was \$1.8M and our December projection was \$1.479M, so March came in a bit higher from budget to what we anticipate is \$267K less. She said the approved budget is based on what we put in for last year. The \$1.8M was built on a certain amount of expenses. When the rate goes down the expenses goes down.

Ms. Zukowski and Ms. Vadas then discussed the SpEd contingency and the transferring of funds.

Ms. Vadas talked further about contracted services where our cafeteria fund is. She said we included a full year estimate and had a meeting with Whitsons. They presented what they thought what the full year loss would be. She said we accrued a little bit of profit at the High School. The other schools are still losing quite a bit of money due to the not having the revenue to offset the cost. She further said she accrued an additional \$74K to bring the total loss of the lunch program for the full year to \$324K. This is happening all over with other districts. She has a good forecast in place and does not anticipate a change for the balance of the year.

She said with Transportation she tightened the belts in encumbrances. She stated she increased the balance by \$50K.

Mrs. Vadas stated Virtual Net Metering has been a proven winner, and she is anticipating over a \$350K balance right now.

Ms. Zukowski asked about the virtual net metering and if it was included within the Object code 600 Supplies...

Mrs. Vadas stated yes.

Ms. Zukowski asked if it is not pulled out in terms of other revenue.

Mrs. Vadas said no it is not revenue it is credits.

Mrs. Vadas talked about COVID expenses (see attached). She stated there has not been much of a change with COVID expenses. She indicated she has looked at encumbrances for technology and the number could shift a bit. She stated the anticipated column has gone down, which is still at \$2.4M in COVID expenses. The grant offset was \$380K and the Town total offset was \$565K. There is a potential total savings of \$764K. She will continue to monitor and will adjust the potential savings up or down. She indicated with expenses she hasn't seen anything new in about a month or two.

Mr. Gerbert stated that facilities seemed to be pretty good with supplies, except for wipes. The High School and Middle School go through a lot of wipes due to changing classes all day.

Mr. Gerbert said if we have to spend another \$25K for the rest of the year that would probably be the last of it. He said we are stocked up on sanitizer and disinfect spray.

Dr. Rodrigue said she is not worried about COVID expenses such as wipes, PPE as we will be getting another rendition of funds. She stated she has a good estimation provided by the CAPSS organization for every district but would not elaborate on that any further.

Mr. Gerbert stated for the supplies that we do need we can get them pretty quickly. Shipments usually come next day service so there are no concerns.

Adjournment:

Mrs. Leidlein made a motion to adjourn the meeting. Mrs. Zukowski moved the motion. Mrs. Leidlein seconds the motion. All in favor. Motion passes and the meeting was adjourned at 6:30 pm.

Respectfully Submitted,
Joanne Morris

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Reed Intermediate - Boilers and Lighting Upgrade

		GreenLeaf Energy	Automated Building Systems	Difference	
Lighting	\$	428,905.33	\$ 475,129.00	\$	46,223.67
Heating Plant	\$	497,220.00	\$ 494,368.00	\$	(2,852.00)
Total Cost	\$	926,125.33	\$ 969,497.00	\$	43,371.67



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April 30, 2021

Newtown Public Schools
3 Primrose Street
Newtown, CT 06470

Attn: Mr. Robert Gerbert, PE - Director of Facilities

Re: Reed Intermediate School Energy Conservation Project 2021

Dear Bob,

Thank you for allowing ABS the opportunity to submit this proposal. Please review and should you have any questions please let me know.

ABS is confident that we can provide a complete and functional lighting upgrade at Reed Intermediate School. ABS and Newtown Schools have had a long and successful relationship and please be confident that ABS will deliver a quality installation based on past performances. As you know ABS has successfully completed the same type of projects at four other Newtown Schools, Middle Gate Elementary summer of 2016, Newtown Middle School summer of 2019, Newtown High and Hawley Elementary summer of 2020.

ABS is proposing a turnkey energy efficiency proposal at Reed Intermediate School that will:

- Enhance the learning environment with better quality of light and visual comfort
- Reduce long-term utility expenses while hedging against rising utility costs
- Reduce O&M expenses through LED technology with longer life
- Provide sustainability benefits and reduce carbon footprint
- Pay for itself with the savings generated

*Eversource is offering a "Savings is Essential" enhanced incentive for projects signed by June 30, 2021 and installed by November 30, 2021.

LED is now considered standard lighting, with high market penetration due to greater efficiency and long-term performance. **Utility incentives for LED lighting are expected to end after 2021.** The proposed LED fixtures last up to 5-10 times longer than the existing fluorescent fixtures and require virtually no maintenance, while using a fraction of energy and offering superior light output. The fixtures furnish a 5-10 year manufacturer's warranty and ABS provides a 1-year service warrantee.

If you wish to move forward, we will need to submit the project to Eversource to secure the confirmed incentive amount and Letter of Agreement. ABS will process all paperwork on your behalf.

Details are provided on the following pages, any questions let me know.

NEWTOWN PUBLIC SCHOOLS

REED INTERMEDIATE SCHOOL - ENERGY CONSERVATION PROJECT PRICING

ABS ENERGY BOX **

Newtown Reed Intermediate School		Installed Cost	Total Energy Savings	Operation & Maint. Savings	Estimated Incentive	Net Cost	Payback
ECM#	Proposed Measures						
ECM-1	Lighting - Tier 2 with Controls	\$475,129	\$48,354	\$18,780	\$170,661	\$304,468	4.5
ECM-3	New Gas Condensing Boilers Including DHW Boiler	\$494,368	\$28,212	\$8,000	\$64,000	\$437,580	12.3
	See Additional Options listed below						
TOTALS		\$969,497	\$76,566	\$26,780	\$234,661	\$734,836	7.1

**** Disclaimer:**

Any incentive and/or energy savings numbers referenced in this proposal are estimates only and should not be interpreted as a commitment to pay incentives for any referenced project. Estimates are made based on information provided by the Participant, vendors providing services for the Participant, or other sources, and are not guaranteed to be error-free. Figures may change due to program changes, calculation errors, inaccurate project data discovered through pre-inspection, or for any other reason. Only a Letter of Agreement (LOA) signed by CL&P Management AND counter-signed by the program Participant is considered to be a valid estimation of incentives. The final incentive for a project is dependent on multiple factors including the actual installed equipment, costs, and energy savings so any change in project parameters may result in a change in incentives.

ABS Utility Energy Savings** – Gas (CCF) and Electric (kW & kWh)

Newtown Reed Intermediate School		Electricity Savings			Natural Gas	
ECM#	Proposed Measures	kW	kWh/yr.	\$/yr.	CCF	\$/yr.
ECM-1	Lighting - Tier 2 with Controls	121.8	284,435	\$48,354		
ECM-3	New Gas Condensing Boilers Including DHW Boiler				25,647	\$28,212
	See Additional Options listed below					
TOTALS			305,747	\$51,977	25,647	\$28,212

**** Disclaimer:**

Any incentive and/or energy savings numbers referenced in this proposal are estimates only and should not be interpreted as a commitment to pay incentives for any referenced project. Estimates are made based on information provided by the Participant, vendors providing services for the Participant, or other sources, and are not guaranteed to be error-free. Figures may change due to program changes, calculation errors, inaccurate project data discovered through pre-inspection, or for any other reason. Only a Letter of Agreement (LOA) signed by CL&P Management AND counter-signed by the program Participant is considered to be a valid estimation of incentives. The final incentive for a project is dependent on multiple factors including the actual installed equipment, costs, and energy savings so any change in project parameters may result in a change in incentives.

Scope of Work Overview

Based on our multiple site visits, review of the existing mechanical and plumbing plans of Reed Intermediate School and our discussions regarding ABS's design approach the following is our proposal. The intention of this proposal is to provide a complete turn-key installation of the scope of work provided and also secure the utility incentive thru Eversource on behalf of Newtown Public Schools.

Reed Intermediate School is a two story structure with 165,000 square foot of condition space used as a school for 5th and 6th graders located in the town of Newtown. There are approximately 650 students with about 200 staff. Building was built in 2002.

As part of the following scope of work ABS will submit required paperwork to Eversource on the behalf of Newtown public schools, for any and all utility incentives that may be available for this project. This includes all energy saving associated with the boiler, lighting and controls upgrades.

BOILER ROOM

Existing: The building is heated by 2 standard gas fired HB Smith CR2-OA hot water boilers (rated at 4853 MBH), the delivery system uses 2 (40 HP) Baldor Pumps with VFDs. There are 2 gas fired PowerFlame Burners rated at 4853 MBH each. Existing Boilers are lead lag boilers. These boilers are also used for Domestic Hot Water during the heating season which feed 4 TR-60 (60 Gallon storage tanks). During the non-heating season there is one HB Smith hot water boiler rated at 1342 MBH.

New Work:

Demolition – removal of the existing boilers, main pumps, injection pumps, hot water tanks and hot water pumps. All equipment will be “safed-off”, disconnected, removed from site and properly disposed of. Required state notification paperwork of boiler being removed from service will be done. Waste recycling program will be followed – cardboard, metal separation at construction site.

Two (2) New Aerco 4000 series boiler will be provided, 8 MBH total. The two new boilers will be sized to provide 70% redundancy. Motorized boiler isolation valves will be included to increase pumping efficiency.

New high efficiency hot water circulation pumps will be provided (primary/secondary pumping), two new boiler pumps and two new system pumps will be provided and install. New circulating pumps will be installed with two new circuit setters on boiler water piping.

Domestic hot water will be provide by two (2) new indirect water tanks and will match the existing capacity. Also provides and installed will be two new circuit setters on domestic hot water supply piping.

New high efficiency condensing boilers will have a new flue system for boilers. The existing chimney will be reused with an insert chimney liner, designed specifically for the new high efficiency condensing boilers. Also included will be the required condensate neutralizers.

Boiler Room continued.....

Gas piping and gas venting will be connected to new boilers as required and new gas regulator will be provided as required for the new Aereco boilers.

All new hot water piping will have new pipe insulation. Minor insulation repair to existing piping will also be included.

Electrical work, demolition and safe off of existing equipment and new work will be included. All power wiring and control wiring will be provided.

Equipment and pipe labeling will be furnished and install.

LIGHTING

The lighting upgrade will reduce electric and O&M expenses by an estimated \$67,134 annually, and yield a 18% ROI and 4.5 year year payback, while hedging against rising energy costs and virtually eliminating lighting maintenance costs.

Lighting Scope of Work

Includes engineering, furnishing, installing and commissioning the systems as described in this scope of work as well as lifts, recycling and disposal of all material.

LED lighting package with controls using Philips "SpaceWise DT" wireless technology and new DayBrite fixtures with integral sensors that will be programmed for dimming, occupancy control, and advanced grouping with dwell time. The granular dimming and dwell time features allows for a more soothing transition of light levels that is comfortable to occupants. The fixtures will be trimmed to a set wattage to provide more savings and utility incentives.

Upgrade 2,449 interior fluorescent and 38 exterior metal halide fixtures LED fixtures and/or retrofit kits.

Fixtures with Controls

- 2x2 and 2x4 recessed troffers will be upgraded to DayBrite FluxGrid architectural troffer fixtures with sensors
Note: other brands may not allow for grouping of fixtures, which is crucial in classroom settings, where you want all fixtures to dim up and down uniformly to prevent distraction).
- High bay fixtures in the gyms will also be upgraded to DayBrite high bay fixtures with sensors
- Recessed downlights will be upgraded with LED downlight retrofit kits that replace the guts of the existing fixture and provide the aesthetics of a new fixture, and have adjustable lumen and color temperature options.

Fixtures without Controls

- Linear strip, wrap, and cove lighting fixtures will be upgraded with LED bar kits, which offer a cost-effective solution for upgrading fixtures in low-use areas, areas where aesthetics are not important, or linear architectural fixtures in cove lighting. An advantage to using bar kits over using LED tubes is that they do not use existing ballasts or tombstones which tend to fail over time.
- Exterior fixtures; Pole mounted area lights will be upgraded to new LED fixtures, architectural wall packs and flood lights at the main entrance will have LED retrofit kits to preserve the aesthetics, acorn post-top fixtures will not be upgraded because we were told they are LED.
- The proposal *does* include dimmer switches in the class rooms, 90 dimmer switches are included.

Listing of lighting fixtures to be upgraded as part of this project.

Code	Qty Before	Description Before	Watts	Qty After	LED Description After	Set Watts	Manufacturer	Product ID
A8	230	8" Recessed Can	56	230	8" Recessed Can Retrofit	12	Espen	VEKR8D/9T/27W-10V
A10	216	10" Recessed Can	56	216	10" recessed can retrofit	23	Espen	VEKR9.5D/9T/40W-10V
B	416	2x2 Troffer	30	416	2x2 Troffer w Integrated Sensor	23	Day-Brite	2FGG38L835-2-D-UNV-DIM-SWZDT
C	1,249	2x4 Troffer	89	1,249	2x4 Troffer w Integrated Sensor	25	Day-Brite	2FGG43L835-4-D-UNV-DIM-SWZDT
D	30	2-Lamp 2' Cove Light	20	30	2-Lamp 2' Bar Kit	20	Espen	VEKM-L22F/840
E	52	2-Lamp 3' Cove Light	32	52	2-Lamp 3' Bar Kit	32	Espen	VEKM-L32F/840
F	110	2-Lamp 4' Cove Light or Strip	27	110	2-Lamp 4' Bar Kit	27	Espen	VEKM-L42F/840
G	55	4-Lamp 4' Wrap or Strip	110	55	4-Lamp 4' Bar Kit	51	Espen	VEKM-L44F/840
H	30	T5 High Bay	234	30	High Bay w Integrated Sensor	123	Day-Brite	FBY24L840-UNV-SNH200
I	28	2-Lamp 12" Drum	28	28	12" Drum Fixture	11	Sunpark	DCO12D-2G-11W-4000K
J	24	Pole Mounted Area Light	120	24	Pole Mounted Area Light	75	Alphalite	ALBE-75/40K MSPM
K	5	Architectural Wall Pack	56	5	Retrofit Kit (2)	12	Alphalite	DXR-ML-12W
L	4	Architectural Flood Light	190	4	Retrofit Kit (2)	50	Disruptive	DXR-ML-50W
M	26	LED Acorn Post Top	150	26	No Change - Already LED			
N	25	Architectural Fixture	36	25	No Change			
	2,500	Total Fixtures		2,449	Total Upgrades			
O				1	Lighting Controls		Philips	Philips SpaceWise DT
				1	Programming Tool		Phillips	Philips Programming Tool
				1	Commissioning of Fixtures		ABS	Commissioning of Fixtures
P				90	Dimmer Switches (Adder)		Philips	UID8451/10

Link to Spec Sheets for lighting products

<https://www.dropbox.com/sh/x4xytubcrmwhj3p/AAAu5MI4rneqF-U7MtJ3PDPea?dl=0>

CONTROLS

The intention is to have the new boiler plant equipment connected and controlled via the existing Alerton Controls Energy Management System.

The Lighting Upgrade System will not be connected to the existing Alerton Control System.

Boiler Room – new boilers (2), circulating pumps (4) and associated equipment will be tied into and controlled via the existing Alerton Energy Management System for Reed School.

ADDITIONAL OPTIONS:

Upgrade existing global controller to most current global controller.

ADDITIONAL COST \$6,780.00

Stamped engineered, mechanical design build project documents will be provided by a licensed engineer in the state of Connecticut. Actual building load calculations will be performed to determine the required heating load.

ADDITIONAL COST \$7,500.

Boiler Room

It is assumed that all existing shut off valves work and that draining and filling of heating hot water piping will not be required. Should draining, filling and venting of the heating hot water system be needed (limited to one time draining, filling and venting).

ADDITIONAL COST \$4,900.

The existing piping behind the boiler has a “bull headed” tee arrangement which is not an approved re-pipe return header to eliminate bullhead Tee arrangement. This decreases flow and is probably against code.

This includes draining, re-piping, two new lug valves, filling and one round of bleeding.

ADDITIONAL \$7500.

Third party commission agent will review design documents and inspect installation, operation and functionality of equipment installed per the scope of work provided.

ADDITIONAL COST \$3,800.

Clarifications:

- Schedule of work will be during the summer school break.
- Domestic hot water will be shut off to the school during this project, no temporary hot water is included.
- DAS contract 18PSX 0104 service prevailing wage rates apply to all work associated with this project.
- Materials cost are of concern regarding price escalation by suppliers. ABS reserves the right to update the materials pricing at the time of acceptance of this proposal.
- Based on the age of the building it is assumed that no asbestos abatement is required. No asbestos abatement is included as part of this proposal. All hazardous materials are the responsibility of the owner.
- Scope of work is limited to the scope of work as outlined above.
- Permits will be filed for all required work, mechanical and electrical. Permit "fees" are assumed to be waived for this work.
- No overtime labor is included.
- No life safety/fire alarm system work is included as part of this proposal. Any smoke detectors, heat detectors, etc. components are not included.
- Parking and staging area is assumed to be available at rear of building close to the mechanical room parking area.
- No painting is included.
- No roofing is included.
- No any costs associated with completion dates.

Again, we appreciate the opportunity to submit this proposal and also look forward to reviewing the details of the scope of work, utility incentive and ABS's approach to this exciting project.

Bob, I trust this proposal addresses your needs. If you have any questions related to this offering please give me a call. Thank you again for this opportunity and your continued business.

Approved by: _____ and/or P.O. # _____

Title: _____ Date: _____

Sincerely,

Jack Haggett

Jack Haggett
Automated Building Systems, Inc.

Terms & Conditions

The information contained in this proposal is proprietary and confidential to Automated Building Systems, Inc. and is offered solely for your own use and evaluation. We intend to maintain the confidentiality of any information you have provided us, and we require that this proposal be kept in strict confidence and that it not be disclosed to any outside party for any other purpose.

1. Project services provided under this agreement will be performed during normal working hours unless otherwise noted. Normal working hours are defined as 7:00am to 3:30pm, Monday through Friday inclusive, excluding holidays.
2. Reasonable and **safe** means of access to the equipment being serviced shall be provided to Automated Building Systems. Automated Building Systems shall be permitted to start and stop all equipment necessary to perform its services.
3. The guarantees and services provided under the scope of this agreement are conditioned upon the Client properly operating and maintaining the system. Client will do so in accordance with industry accepted practices.
4. Client agrees to pay invoices within thirty (30) days of receipt. Automated Building Systems reserves the right to cancel this and/or stop work under this agreement without notice, should payment become ninety (90) days or more delinquent.
5. Client agrees to pay in advance for material, equipment and engineering costs necessary for the start of the project.
6. It is understood and agreed to that this project is not subject to any retainage.
7. Automated Building Systems shall not be liable for any loss, delay, injury or damage that may be caused by circumstances beyond its control including, but not restricted to acts of God, war, civil commotion, acts of government, fire, theft, corrosion, flood, lightning, power fluctuation, freeze-ups, strikes, lockouts, differences with workmen, riots, explosions, quarantine restrictions, delays in transportation, fuel, labor or materials, or malicious mischief.
8. In no event shall Automated Building Systems be liable for business interruption losses or consequential or speculative damages, but this sentence shall not relieve Automated Building Systems of liability for damage to property or injury to persons resulting from accidents caused directly by the negligence of Automated Building Systems in performance or failure of its obligations under this agreement.
9. Automated Building Systems shall warrant the ALERTON control system to the extent that all hardware/software repairs, modifications, revisions, and/or changes must be performed by Automated Building Systems. Any unauthorized hardware/software repairs, modifications, revisions, and/or changes will void the Automated Building Systems warranty, (if applicable).
10. In the unlikely event of failure to perform its obligations, Automated Building Systems liability is limited to repair or replacement at its option and such shall be Client's sole remedy. Under no circumstances will Automated Building Systems be responsible for loss of use, loss of profits, increased maintenance or operating costs, claims of clients or client's tenants, or any special, indirect or consequential damages.



A Practical Energy Management Solution

Newtown Reed Intermediate

Enhanced Lighting, Aerco Boiler, Indirect Water Heaters, & Pumps/Motors/VFDs

3 Trades Ln

Newtown, CT 06470

5/12/2021

Presented By:

Felipe Siebrecht

(203) 917-8024



Initial Proposal

Customer is presented economics based on E.C. scope

Measure Verification

P.M. verifies audit before utility submission

Utility Submission

P.D. submits data to utility. Often requires utility pre- inspection

Order Material

P.M. will schedule install with customer when E.T.A. is known

Install Project

P.M. will oversee licensed contractors through installation

Final Utility Paperwork

P.D. submits final data to utility. Often requires a post-inspection

Contacts Going Forward

Energy Consultant (E.C.):	Felipe Siebrecht	(203) 917-8024 fsiebrecht@greenleafenergy.com
Project Developer (P.D.):	Matthew Trager	(475) 655-7303 mtrager@greenleafenergy.com
Program Manager:	Michael Mastriano	(475) 655-7285 mmastriano@greenleafenergy.com
Project Manager (P.M.):	Gordon Yocher	(203) 906-8545 gyocher@greenleafenergy.com

Retrofit Overview

Your facility will not only benefit from a large reduction in operating costs, but its appearance will improve. The new equipment will increase the color-rendering index of your current lighting system. This will make colors more vivid and true.

Weekly Operating Hours: Various

Cost of Electricity | \$ 0.17

Cost of Gas | \$ 0.90

Pre Fixture	Qty	Watts	Post Fixture	Qty	Watts	kWh Savings	\$ Savings
2F32T8 NPB	7	60	2 Lamp 4' LED w/ Driver	7	25	369	\$ 70.87
3F32T8 NPB	369	88	LIT 2BLT4R 2x4 30L Retro v	369	16.1	38,671	\$ 7,147.95
3F32T8 NPB	9	88	LIT 2BLT4R 2x4 30L Retro v	9	16.1	1,007	\$ 185.58
Additional Labor	22	0	Remove existing ceiling sens	22	0	0	\$ -
Additional Labor	11	0	Remove existing switch and	11	0	0	\$ -
Additional Labor	9	0	Remove existing switches ar	9	0	0	\$ -
Add Sensor	5	0	Wall Sensor	5	0	0	\$ -
2F40 Biax	10	72	LIT 2BLT2 2x2 20L New w/ \$	10	11.62	1,998	\$ 369.20
Add Control	44	0	nLight AIR Switch/Dimmer	44	0	0	\$ -
2F17T8 NPB	38	37	LIT 2BLT2R 2x2 20L Retro v	38	11.2	3,467	\$ 701.43
2F17T8 NPB	26	37	LIT 2BLT2R 2x2 20L Retro v	26	11.2	2,372	\$ 479.92
Add New	22	0	New switch plate	22	0	0	\$ -
2F32T8 NPB	7	60	2 Lamp 4' LED w/ Driver	7	25	556	\$ 106.77
4F32T8 NPB	5	112	4 Lamp 4' LED w/ Driver	5	49	807	\$ 156.67
4F32T8 NPB	3	112	LIT 2BLT4R 2x4 30L Retro v	3	16.1	676	\$ 127.51
4F32T8 NPB	1	112	LIT 2BLT4R 2x4 30L Retro v	1	16.1	225	\$ 42.50
3F32T8 NPB	731	88	LIT 2BLT4R 2x4 30L Retro v	731	16.1	83,391	\$ 15,395.89
3F32T8 NPB	72	88	LIT 2BLT4R 2x4 30L Retro v	72	16.1	9,601	\$ 1,769.97
Additional Labor	117	0	Additional Labor 3	117	0	0	\$ -
Additional Labor	5	0	Additional Labor 5	5	0	0	\$ -
Additional Labor	39	0	Remove existing ceiling sens	39	0	0	\$ -
Additional Labor	20	0	Remove existing switch and	20	0	0	\$ -
Additional Labor	42	0	Remove existing switches ar	42	0	0	\$ -
Add Sensor	10	0	Wall Sensor	10	0	0	\$ -
26w PL H	1	56	SYL RT8 23w	1	23	95	\$ 20.21
2F40 Biax	20	72	LIT 2BLT2 2x2 20L New w/ \$	20	11.62	3,997	\$ 738.40
2F40 Biax	11	72	LIT 2BLT2 2x2 20L New w/ \$	11	11.62	2,198	\$ 406.12
Add Control	22	0	nLight AIR Fixture Mount Se	22	0	0	\$ -
Add Control	8	0	nLight AIR Fixture Mount Se	8	0	0	\$ -
Add Control	117	0	nLight AIR Switch/Dimmer	117	0	0	\$ -
4F25T8 NPB	3	88	4 Lamp 3' LED w/ Driver	3	44	365	\$ 74.12
2F17T8 NPB	176	37	LIT 2BLT2R 2x2 20L Retro v	176	11.2	12,959	\$ 2,621.72
2F17T8 NPB	60	37	LIT 2BLT2R 2x2 20L Retro v	60	11.2	5,049	\$ 1,021.46
Add New	38	0	New switch plate	38	0	0	\$ -
4F54T5 HPB	30	234	MXL BLHE 17L	30	135	8,688	\$ 1,594.31
4F32T8 NPB	32	112	4 Lamp 4' LED w/ Driver	32	49	1,869	\$ 373.54
Already LED	27	0	No Change	27	0	0	\$ -
150w MH	4	190	74w LED PIP Flood T	4	74	2,027	\$ 366.29

Retrofit Overview

Your facility will not only benefit from a large reduction in operating costs, but its appearance will improve. The new equipment will increase the color-rendering index of your current lighting system. This will make colors more vivid and true.

Cost of Electricity	\$ 0.17
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Weekly Operating Hours:	Various
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Cost of Gas	\$ 0.90
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Pre Fixture	Qty	Watts	Post Fixture	Qty	Watts	kWh Savings	\$ Savings
Additional Labor	23	0	Additional Labor 5	23	0	0	\$ -
Additional Labor	5	0	Additional Labor 6	5	0	0	\$ -
13w PL V	5	30	FUL Rectangle 15w	5	15	328	\$ 92.99
26w PL H	26	56	FUL Round 15w	26	15	4,656	\$ 985.54
20w LED	20	20	No Change	20	20	0	\$ -
36w PL H	4	37	G.C. 9w OMNI BYP (Single l	4	9	489	\$ 98.09
2F30 Biax	6	63	FUL Rectangle 9w	6	9	1,415	\$ 265.28
200w Induction	22	215	RAB 78w Area	22	75.9	13,367	\$ 2,362.90
2F32T8 NPB	22	60	2 Lamp 4' LED w/ Driver	22	25	2,103	\$ 414.09
4F32T8 NPB	16	112	4 Lamp 4' LED w/ Driver	16	49	1,539	\$ 307.65
26w PL H	20	56	SYL RT8 23w	20	23	2,065	\$ 457.96
2F32T8 NPB	30	60	2 Lamp 4' LED w/ Driver	30	25	1,749	\$ 344.46
26w PL H	21	56	SYL RT8 23w	21	23	1,155	\$ 256.03
2F17T8 NPB	2	37	2 Lamp 2' LED w/ Driver	2	18	63	\$ 13.90
2F25T8 NPB	12	47	2 Lamp 3' LED w/ Driver	12	21	520	\$ 107.20
2F32T8 NPB	45	60	2 Lamp 4' LED w/ Driver	45	25	2,548	\$ 501.77
4F32T8 NPB	2	112	4 Lamp 4' LED w/ Driver	2	49	210	\$ 41.96
26w PL H	36	56	SYL RT8 23w	36	23	1,950	\$ 432.38
4F25T8 NPB	2	88	4 Lamp 3' LED w/ Driver	2	44	147	\$ 31.20
2F17T8 NPB	11	37	2 Lamp 2' LED w/ Driver	11	18	339	\$ 74.33
2F25T8 NPB	28	47	2 Lamp 3' LED w/ Driver	28	21	1,180	\$ 243.30
2F32T8 NPB	5	60	2 Lamp 4' LED w/ Driver	5	25	286	\$ 56.36
4F32T8 NPB	21	112	4 Lamp 4' LED w/ Driver	21	49	2,231	\$ 446.05
Additional Labor	13	0	Additional Labor 1	13	0	0	\$ -
Additional Labor	12	0	Additional Labor 2	12	0	0	\$ -
Additional Labor	200	0	Additional Labor 4	200	0	0	\$ -
Additional Labor	5	0	Additional Labor 5	5	0	0	\$ -
Additional Labor	3	0	Remove existing switches ar	3	0	0	\$ -
13w PL V	4	30	FUL Rectangle 15w	4	15	125	\$ 35.55
13w PL V	6	30	No Change	6	30	0	\$ -
50w Inc	3	200	Phl. 7w MR16	3	28	952	\$ 164.52
2F32UT8 NPB	72	60	No Change	72	60	0	\$ -
250w MH	8	295	45w LED Corn Cob	8	45	4,174	\$ 730.36
26w PL H	160	56	No Change	160	56	0	\$ -
26w PL H	12	112	No Change	12	112	0	\$ -
26w PL H	195	56	SYL RT8 23w	195	23	16,106	\$ 3,571.52
Add Control	1	0	nLight AIR Switch/Dimmer	1	0	0	\$ -
90w Inc	16	90	No Change	16	90	0	\$ -

Newtown Reed Intermediate - Comprehensive Project - Executive Summary

Greenleaf Energy Solutions is pleased to present this proposal for a new energy efficient lighting and boiler system upgrade. The turnkey package that we are presenting, includes all materials and labor required to complete the retrofit project.

In addition, Greenleaf Energy Solutions will handle all administration and documentation to secure state and utility funding as well as project financing* if applicable.

Project Goals:

- ◆ Reduce Operating Costs
- ◆ Improve the Quality of Light
- ◆ Lower Maintenance Costs

Net Investment:

◆ Lighting Project Cost:	\$ 428,905.33
◆ Boiler Project Cost:	\$ 365,557.00
◆ Indirect Water Heater Cost:	\$ 36,848.00
◆ Pumps, Motors, Drives Cost:	\$ 94,815.00
◆ Total Project Cost:	<u>\$ 926,125.33</u>
◆ EPACT Discount ¹ :	\$ (6,750.00)
◆ "SAE" Bonus ² :	\$ (32,311.41) Est.
◆ Multi End Use Bonus ³ :	\$ (40,383.20) Est.
◆ Standard Incentive:	\$ (148,219.08) Est.
◆ Net Cost:	<u>\$ 698,461.64</u>

Net Results:

◆ Annual Energy Savings:	\$ 54,512.82
◆ Annual Maintenance Savings:	<u>\$ 24,663.36</u>
◆ Total Annual Savings:	\$ 79,176.17
◆ Est. Annual Energy Savings (kWh):	261,523
◆ Est. Annual Energy Savings (CCF):	11,171
◆ Est. Annual Payback:	8.82 Years
◆ Est. Annual ROI:	11%

Payment Terms:*

- ◆ 60% Due Upon Signing: \$ 419,076.98
- ◆ Balance Due Upon Completion

Signature of Acceptance

Title

Date

- ◆ ¹ Newtown Board of Ed agrees to sign all necessary EPACT paperwork in order to receive
- ◆ ² Eversource LOA must be signed before 06/30/2021 to receive the COVID-19 "Savings Are Essential"
- ◆ ³ All measures listed on the proposal must be installed to receive the Multi End Use bonus.
- ◆ A purchase order is required
- ◆ Projections based on customer provided information
- ◆ The rebate reflected in the proposal, is only an estimate

Environmental Impact

Energy Eco-Estimator

Environmental Impact of Lighting Upgrade

Changing your lights can benefit the environment!

Installation of energy efficient measures identified for this project will save an estimated

3,604,906 kWh over the fifteen year life of the measures.

The environmental benefits from this project are:

5,551,555 *Pounds of Carbon Dioxide (CO₂) emissions avoided*

10,815 *Pounds of Nitrogen Oxides (NO_x) emissions avoided*

21,629 *Pounds of Sulfur Dioxide (SO₂) emissions avoided*

By reducing greenhouse gas emissions and other harmful environmental pollutants, this project will reduce air pollution and improve air quality.

This is equivalent to:

2,694,929 *Pounds of coal not burned*

688 *Acres of forestation (trees) added*

484 *Cars removed from road*

301 *Homes provided with electricity*

Environmental Impact calculations are estimates based on the 2007 Energy Star Campaign Facts and Assumptions Sheet & EPA Clean Energy Calculations & References Guide.

Warranty

Upon completion of the job, all of the products, as well as all Greenleaf Energy Solutions workmanship, are fully warranted according to the following schedule.

Lighting Materials:	Manufacturer's warranty for up to <u>five years</u> *
Lighting Workmanship:	Greenleaf Energy Solutions <u>five year</u> warranty
Mechanical Measures:	All measures are covered by the standard manufacturer warranty.

* Failed original equipment must be returned to Greenleaf Energy Solutions to fulfill the requirements of the manufacturer.

Disposal

Greenleaf Energy Solutions will handle the recycling of your existing lamps and the disposal of non-hazardous waste at no additional cost.

Additional Notes

The information provided in this proposal is based on an audit of your facility performed by Greenleaf Energy Solutions.

Although the audit is as accurate as possible, it is often difficult to access every room or the inside of every lighting fixture. This occasionally leads to minor variances from this proposal. Costs related to variances in the fixture count will be adjusted at the same unit price quoted in this proposal. Energy Savings will be adjusted accordingly. You will be notified of

Estimates of the hours of operation used to calculate savings are provided to Greenleaf Energy Solutions by representatives of your facility. All existing fixtures are assumed to be functioning and have an operating voltage between 110 and 277 volts. Changes in processes, operations, equipment or operating hours may impact the savings estimate, which Greenleaf Energy does not guarantee.

Mechanical EXCLUSIONS (applies to all above measures): The following exclusions shall apply, unless explicitly described in above description of work:

Bid bonds, performance and payment bonds, Addenda's, Revised Drawings unless explicitly listed, Overtime unless explicitly stated, Cutting & patching, Painting, Asbestos removal, Protection for hazardous chemicals, Ceiling tile & grid removal & installation, Temporary utilities, Fire alarm systems, High Voltage Wiring unless explicitly stated, demolition, Duct smokes, control dampers, and Fire Duct smoke dampers.

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents, or delays beyond our control. Owner to carry fire, tornado, and other necessary insurance. Our workers are fully covered by Workmen's Compensation Insurance.

Summary

We look forward to working with you and furnishing you with a professionally installed energy efficient lighting and mechanical system. Your new lighting & mechanical system will be reliable and cost effective, and is designed to meet your current and future requirements.

Sincerely,

Felipe Siebrecht
Energy Consultant

Letter of Authorization

May 12, 2021

Eversource Energy
Energy Efficiency
P.O. Box 270
Hartford, CT 06141-0270

RE: **Newtown Reed Intermediate**

Dear Representative:

I am working on an energy efficiency project with Greenleaf Energy Solutions (GES). GES will submit data to secure a Letter of Agreement (LOA) on our behalf. Please include GES on any and all communication regarding the data or approval process for the LOA. Please also share the Letter of Authorization with GES when it has been generated.

I intend for the incentive check to be made payable to the contractor, Greenleaf Energy Solutions LLC.

Sincerely,

Signature, Title

Company

Printed Name, Telephone #

NEWTOWN PUBLIC SCHOOLS

**GUIDELINES
FOR
STUDENT ACTIVITY FUND
ACCOUNTING**

NEWTOWN PUBLIC SCHOOLS GUIDELINES FOR STUDENT ACTIVITY FUND ACCOUNTING

The following is established as a guide to student activities financial accounting to ensure that efficient procedures are available for the creation, operation, and culmination of student activities funds.

Regardless of the methods used to finance school activities, the school district, and thus the principal of the school, is ultimately responsible for the funds. Connecticut State Statute Section 10-237 requires that separate accounts be maintained and school activity funds be considered Town accounts to be audited by the Town auditor in the same manner as all other accounts.

Raising and expending activity money by student bodies should promote the general welfare, education, and morale of the students and finance the normal legitimate extra-curricular activities of the student body organization. To the extent possible, student activity money shall be expended to benefit those pupils currently in school who have contributed to the accumulation of the money. Fundraising should be for specific team needs and the majority of money raised should be used in the current school year with minimal carry-over from year-to-year. If there is a shortfall between funds on hand and anticipated purchases, the team can either hold a fundraiser or have athletes pay directly. Cash should be deposited as cash and not converted into a personal check. Because of state regulations, raffles and 50/50s are not acceptable fundraisers. The management of student activity funds shall be in accordance with sound business practices, including sound budgetary and accounting procedures, and thorough audits.

These guidelines are provided to establish a uniform system of procedures for handling school activity accounts.

PRINCIPLES GOVERNING ACTIVITY FUND ACCOUNTING

The accounting procedures outlined in this section are based on the following principles:

- The administration of the activity funds shall be governed by rules and regulations prescribed by the State of Connecticut and Newtown Board of Education.
- As trustee for the fund, the Principal of the school shall be directly responsible for the conduct of student financial activities in accordance with policies, rules, and procedures set forth by the State, Newtown Board of Education, and the district's Business Office.
- The Director of Business shall have responsibility and authority to implement all policies and rules pertaining to the supervision and administration of Student Activity

Funds in schools in accordance with established policies and rules of Newtown Board of Education.

MANAGEMENT OF STUDENT ACTIVITY FUNDS

Student activity records and financial procedures shall be subject to periodic and random audits by internal personnel, and annual audits by an outside independent auditor. Audit reports shall be referred to the school principal and the Director of Business for informative purposes and possible improvement of procedures.

Monthly bank statements are mailed directly to individual schools. As each monthly statement is received, it is the obligation of each school's designated individual to reconcile the monthly statement to the school records. Any discrepancies should be reported promptly to the Director of Business. A reconciliation report will be prepared by the designated individual at each school, approved by the principal, and provided monthly to the Business Office. These reports shall reflect the financial condition of the student activity fund and the monthly reconciliation of funds with the bank statement. Reconciliation reports, original bank statements, cancelled checks, and deposit receipts must be sent monthly to the Business Office for audit. Copies of all information should be made and kept at each school, excluding cancelled checks and bank deposits. Auditing of records by the Business Office does not relieve school Principals or Student Activities Coordinators from maintaining financial records of receipts, expenses, and financial standing of the specific activity.

Student Activity Funds shall not be used for any purpose that represents an accommodation, loan, or credit to any person.

No savings or checking accounts will be established for programs or activities authorized by Newtown Board of Education or the Director of Business.

The Principal of each school shall designate one person, in addition to himself/herself, who shall be authorized to receive, deposit, and account for funds. At least two signatures shall be required for all withdrawals: that of the Principal (or designee) and a school secretary. These rules shall apply to savings as well as to checking accounts. Supporting evidence shall be required prior to signing the check or withdrawal slip. Blank checks shall never be signed; this action makes the signer personally liable for anything recorded over his/her signature.

Interest should be earned on savings accounts, and on checking accounts whenever possible.

Each account must be so accounted for that the identity of its resources, obligations, revenues, and expenditures are continually maintained.

Procedures for Using a Cash Box

A cash box should be used at sporting events, but could be used at any event where a ticket taker starts with a certain amount of cash in order to make change while collecting money. The amount of starting cash is determined from experience and the expected attendance at an event. The cash box is a secure way to handle receipts. After an event, the cash box should be reconciled and a bank deposit made as quickly as possible. If this is not practical, the proceeds should be secured in the school safe. The cash box and the starting money should be returned to the principal's office along with a deposit slip covering the amount collected at the event.

Collection and Deposit of Cash

All monies collected from any source must be substantiated by pre-numbered duplicate-copy receipts. A receipt will be issued by the student activities account bookkeeper or school secretary upon receiving funds. First copy of the receipt is to be given to the person from whom the money is received. The second copy is to be retained by the school principal or designee as permanent record of money received.

Collections should be deposited weekly if reasonable. Money should never be left in the school over weekends or holidays. All monies collected shall be placed in the school safe for safe keeping. Monies shall remain in the school safe only until such time as a deposit can be reasonably completed. All checks to be deposited in the student activity bank account shall be endorsed immediately upon receipt showing a restrictive endorsement.

Documentation of Receipts

Cash receipts should include supporting documentation. For example, if a teacher is organizing a field trip and collecting money from students, the deposit receipt should include a class list of those students who have paid. Other examples would include the number of candy bars, tickets, etc. sold, and the receipt of gifts. At the very least, the receipt should include a brief summary of the reason for the deposit. Note that all monetary gifts must be approved by the Newtown Board of Education before being accepted or deposited. A copy of the deposit slip should be retained and checked against statements on a monthly basis.

Disbursements

All disbursements shall be made on pre-numbered checks that serve as the basis for making an entry recording the disbursement. Disbursements shall be supported by invoice or documentation bearing signatures certifying receipt of merchandise. Accuracy of prices, extensions, and total should be checked prior to payment. When a check has been

written, the invoice and supporting documents shall be marked "PAID BY CHECK NUMBER _____" and "DATE OF PAYMENT _____" and shall be filed for auditing purposes. Two signatures shall be required for all disbursements. In elementary schools where there is only one administrator, only one signature will be required. Two signatures will be required at all other schools. Administrators reimbursing themselves for petty cash activities will have the reimbursement signed off by another administrator. Disbursement checks should not be made out to cash. Reimbursements to individuals must be accompanied by original receipts.

Records of Transactions

The school principal, or designee, shall maintain a complete set of books recording all monies deposited and disbursed. The cash receipts journal and the cash disbursement journal shall serve as a control whereby the total amount of money deposited and expended for all funds is maintained continuously. All transactions shall be entered and categorized to permit appropriate analysis.

Reconciliation of Bank Statements

The balance shown by the bank statement will rarely agree with the balance reflected by the books of the fund because of outstanding checks, deposits in transit, bank charges, and possible errors. Thus, the bank statement shall be reconciled with the activity fund books as soon as possible after it has been received. The end of each month shall serve as the cut-off date for reconciliation of the bank statement.

Forms W-9 and 1099 MISC.

Any vendor engaged to provide a service (sales of goods do not apply), and who is not incorporated (LLCs are not considered corporations in this instance) must fill out an IRS Form W-9. If you are not sure if the vendor is incorporated, have the vendor complete Form W-9. The vendor can contact the Business Office if there are any questions or clarifications needed. This should be done before any payment is rendered, and the form must be kept on file with student activity account records. If at the end of the calendar year, the vendor has been paid \$600 or more, the Business Office will then be able to issue a Form 1099-MISC. The school principal or designee will be responsible for obtaining completed W-9 forms and for keeping them on file. The information gathered on the W-9 form will be used for year-end reporting.

Payment to active employees for their service should not be paid directly from the activities account as employees must not receive both a 1099 MISC form and a W-2 form. Payments to employees must be made through the Payroll Department. A properly approved payment form that lists the employee name, school, activity, service date, and payment amount must be sent to the Payroll Department for processing. The Payroll

Department will pay the employee and bill the proper school for the salary account as well as corresponding FICA and Medicare taxes.

Monthly Financial Statements

At the end of each month, a financial statement shall be prepared by the school principal or designee. The information contained in the statement shall include the financial status of each activity making up the activity fund. Any discrepancies should be reported promptly to the Director of Business. Copies of the statement shall be forwarded monthly to the Director of Business for the purpose of reporting the overall financial status of the fund as well as to provide an internal audit. The Business Office bookkeeper will assist schools in reconciling bank statements.

Annual Financial Statement

Annual financial statements shall be prepared by the school principal or designee at the end of each school year. The statement shall be signed by the school principal.

Audit

An annual audit shall be conducted each year by the Town auditor in the same manner as all other Town accounts. Copies of the audit report shall be maintained as a permanent record.

Scholarship Funds

Any scholarship funds that are under the control of the school principal shall be made available to the auditors on an annual basis.

A Word to the Student Advisor

- Fund raising is a well-established procedure in most Connecticut schools regardless of grade level. When involved in fund raising, accurate records with respect to distribution and receipt of inventories are essential to a successful fundraiser.
- When receiving money for trips, an accurate record of student deposits and destination costs are imperative for a successful trip. A full rebate for students who withdraw at the last minute should be the general rule. However, there may be a penalty to the entire group if a certain size group needs to be guaranteed. In this case, it is acceptable to determine a reasonable rebate penalty. It is the advisor's obligation to make any penalties clear at the onset of student participation. When in doubt, contact the school principal. Rebates should be made in a timely manner.

- Under no circumstances are advisors to open student accounts using their own signatures or names of parents.
- Always issue receipts when monies are received.
- In many cases, fund raising is a valuable learning experience for the students involved. Where age-appropriate, students should be involved in establishing the purpose for fund raising, methods of generating funds and vote on the disbursements of funds. It is appropriate for the advisor to guide the students in these processes, but it is inappropriate to pressure or overrule student decisions. In many cases, this is a fine line and common sense should prevail.

NEWTOWN HIGH SCHOOL CLASS ACCOUNTS

A student activities account may be established for each individual class at Newtown High School for the purpose of receiving funds and paying class obligations. The senior class may not incur new obligations any later than one week after graduation. Once the graduating class' obligations are paid, the outstanding balance must be permanently transferred to an account established by graduating class officers that is not part of Newtown Public School's activity accounts. If no members of the graduating class can be located, the Business Office shall place a legal notice in a newspaper with general circulation in the Town of Newtown indicating there is a plan to disburse class funds and stating the deadline date. The cost for legal notification shall be drawn from the class account. If the cost of placing the legal notice is higher than the balance in the account, authorization is given to transfer funds from Newtown High School's General Scholarship Account to cover the expense. After proper notification has been made and no reply is received, account balances still remaining shall be transferred to the Newtown High School General Scholarship Account; this shall be done annually by December 31 during the year following June graduation. The proper notification procedure is:

- The Business Office must contact a minimum of three graduating class officers to inform them in writing about the balance in their class account.
- The officers shall be advised that they must decide how disbursement should be made and each person must notify us of their preference. Disbursement can either be made to a separate account, a gift to Newtown High School as they direct, or a donation to the Newtown High School General Scholarship Account. At least two officers must make the decision.
- If class officers can not be reached, at least three alumni must be contacted to request disbursement instructions.
- If no response is received, a legal notice must be placed.

As directed by Newtown Savings Bank, our district's bank, alumni shall do the following to get a balance released to their class:

- Create a not-for-profit entity according to Roberts Rules.
- Register as an organization on the IRS.Gov website and get a tax ID number using application Form SS4.
- Provide the Business Office with a confirmation letter from the IRS showing the name of the entity and its tax ID number. This documentation will enable Newtown Public Schools to release a check made payable to the organization.

These guidelines are established to avoid problems and to protect students and staff. Should you have any questions, please do not hesitate to contact the Director of Business for assistance or clarification.

NPS
Newtown Public Schools
Activity Accounts
Period Ending March 31, 2021

Hawley School
Acct# 729519990
Managed by: Secretary
Approved by: Principal
Current Balance: \$5,334.80

Middle School
Acct# 729519974
Managed by: Secretary
Approved by: Principal
Current Balance: \$94,139.32

Sandy Hook School
Acct# 729519931
Managed by: Secretary
Approved by: Principal
Current Balance: \$7,162.98

High School
Acct# 729519624
Managed by: Secretary
Approved by: Principal
Current Balance: \$812,500.75

Middle Gate School
Acct# 701053826
Managed by: Secretary
Approved by: Principal
Current Balance: \$3,067.01

Custodial Account
Acct# 729516781
Managed by: Assistant Business Director
Approved by: Director of Business
Current Balance: \$74,639.56

Head O'Meadow
Acct# 729519851
Managed by: Secretary
Approved by: Principal
Current Balance: \$2,305.99

Continuing Education
Acct# 729519755
Managed by: Bookkeeper
Approved by: Director of Continuing Ed
Current Balance: \$37,120.14

Reed Intermediate
Acct# 729519966
Managed by: Secretary
Approved by: Principal
Current Balance: \$24,508.73

NEWTOWN HIGH SCHOOL

General Ledger Report

Financial Report

From Date: 7/1/2020
To Date: 03/31/2021

From Acct: 1
To Acct: 999999

Activity Accounts

Acct	Account Name	Beg. Bal.	Recpt / JV	Disb / JV	Transfers	End. Bal.	YTD Payables	Work Bal
111	UNIFIED THEATER	\$3,199.42	\$0.00	\$0.00	\$1,004.12	\$4,203.54	\$0.00	\$4,203.54
112	MUSIC ACTIVITIES	\$5,376.55	\$520.00	\$(535.00)	\$6.93	\$5,368.48	\$0.00	\$5,368.48
113	BAND ACTIVITIES	\$503.44	\$0.00	\$0.00	\$0.65	\$504.09	\$0.00	\$504.09
114	CHORUS ACTIVITIES	\$3,209.64	\$0.00	\$0.00	\$4.13	\$3,213.77	\$0.00	\$3,213.77
115	DRAMA ACTIVITIES	\$7,391.08	\$26,451.81	\$(20,840.39)	\$1,009.52	\$14,012.02	\$0.00	\$14,012.02
116	THEATRE PRODUCTION	\$162.93	\$0.00	\$100.00	\$0.21	\$263.14	\$0.00	\$263.14
117	ORCHESTRA ACTIVITIES	\$4,332.48	\$35.00	\$0.00	\$5.58	\$4,373.06	\$0.00	\$4,373.06
118	W. LANG ACTIVITIES	\$4,540.10	\$20.00	\$(458.55)	\$(44.15)	\$4,057.40	\$0.00	\$4,057.40
119	ART ACTIVITIES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
120	SCIENCE ACTIVITIES	\$1,958.34	\$649.00	\$(60.00)	\$13.60	\$2,560.94	\$0.00	\$2,560.94
121	TOSHIBA	\$11.07	\$0.00	\$0.00	\$(11.07)	\$0.00	\$0.00	\$0.00
122	GRANT-PLTW-BIOSCI FUNDS FOR TEACHERS-PLTW	\$90.22	\$0.00	\$0.00	\$0.12	\$90.34	\$0.00	\$90.34
123	NSTA-PLTW	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
124	ENGLISH-GRANT	\$432.43	\$0.00	\$0.00	\$(432.43)	\$0.00	\$0.00	\$0.00
125	Unified Arts	\$4,013.39	\$0.00	\$0.00	\$5.17	\$4,018.56	\$0.00	\$4,018.56
129	ENGLISH ACTIVITIES	\$950.47	\$0.00	\$0.00	\$434.21	\$1,384.68	\$0.00	\$1,384.68
131	MATH ACTIVITIES	\$100.00	\$0.00	\$(389.93)	\$402.32	\$112.39	\$0.00	\$112.39
134	LIBRARY ACTIVITIES	\$140.14	\$0.00	\$(140.14)	\$0.18	\$0.18	\$0.00	\$0.18
135	BUSINESS ACTIVITIES	\$286.56	\$0.00	\$0.00	\$0.37	\$286.93	\$0.00	\$286.93
138	GUIDANCE ACTIVITIES	\$34,020.15	\$77,700.00	\$(13,292.81)	\$43.82	\$98,471.16	\$0.00	\$98,471.16
140	TAP ACTIVITIES	\$76.00	\$0.00	\$(32.00)	\$0.10	\$44.10	\$0.00	\$44.10
141	OFFICE ACTIVITIES	\$(128.92)	\$590.00	\$(93.79)	\$30.47	\$397.76	\$0.00	\$397.76
144	NICE	\$93,043.32	\$11,864.05	\$(3,229.50)	\$119.84	\$101,797.71	\$0.00	\$101,797.71
145	COMMUNITY CONVERSATIONS	\$676.07	\$0.00	\$0.00	\$0.87	\$676.94	\$0.00	\$676.94
147	TRANSITION PROGRAM	\$1,551.60	\$4,000.00	\$(2,615.00)	\$2.00	\$2,938.60	\$0.00	\$2,938.60
160	PRINCIPAL FUND	\$10,607.25	\$2,759.08	\$(2,681.40)	\$2,705.28	\$13,390.21	\$0.00	\$13,390.21
166	AUTO ACTIVITIES	\$2,563.43	\$2,011.00	\$(3,088.30)	\$3.30	\$1,489.43	\$0.00	\$1,489.43
171	GRAPHIC ART ACTIVITIES	\$111.15	\$80.00	\$(5.00)	\$0.14	\$186.29	\$0.00	\$186.29
175	GREENHOUSE ACTIVITIES	\$3,324.73	\$800.00	\$(197.91)	\$704.28	\$4,631.10	\$0.00	\$4,631.10
184	MATH ACTIVITIES	\$401.67	\$0.00	\$0.00	\$(401.67)	\$0.00	\$0.00	\$0.00
194	INTEREST	\$0.00	\$818.74	\$0.00	\$(818.74)	\$0.00	\$0.00	\$0.00
200	SPORTS ACTIVITIES	\$10,225.98	\$1,383.38	\$100.00	\$238.17	\$11,947.53	\$0.00	\$11,947.53
201	TECH CLUB	\$14,433.30	\$0.00	\$(166.84)	\$18.59	\$14,285.05	\$0.00	\$14,285.05
205	NHS VIDEO ACTIVITIES	\$993.07	\$0.00	\$0.00	\$1.28	\$994.35	\$0.00	\$994.35
207	S.S. ACTIVITIES	\$455.28	\$100.00	\$200.00	\$0.59	\$755.87	\$0.00	\$755.87
209	STAFF HEALTH	\$64.20	\$0.00	\$0.00	\$0.08	\$64.28	\$0.00	\$64.28
210	RETIREMENT PARTY	\$192.41	\$0.00	\$0.00	\$0.25	\$192.66	\$0.00	\$192.66
211	AUDITORIUM FUND	\$821.44	\$0.00	\$0.00	\$1.06	\$822.50	\$0.00	\$822.50
212	WATER CLUB	\$263.05	\$60.00	\$(19.95)	\$0.34	\$303.44	\$0.00	\$303.44
213	WATER-CARA	\$988.98	\$0.00	\$(330.80)	\$1.27	\$659.45	\$0.00	\$659.45
216	COFFEE CLUB	\$540.56	\$540.00	\$(359.34)	\$0.70	\$721.92	\$0.00	\$721.92
301	F.L. BOOK FINES	\$2,906.01	\$0.00	\$0.00	\$3.74	\$2,909.75	\$0.00	\$2,909.75
302	MATH BOOK FINES	\$1,402.14	\$0.00	\$0.00	\$1.81	\$1,403.95	\$0.00	\$1,403.95
303	S.S. BOOK FINES	\$987.70	\$0.00	\$(971.76)	\$1.27	\$17.21	\$0.00	\$17.21
304	SCI BOOK FINES	\$6,200.94	\$107.97	\$(1,530.54)	\$7.99	\$4,786.36	\$0.00	\$4,786.36
305	BUSINESS BOOK FINES	\$439.13	\$0.00	\$0.00	\$0.57	\$439.70	\$0.00	\$439.70
306	ENGLISH BOOK FINES	\$9,614.86	\$104.90	\$(1,473.13)	\$12.38	\$8,259.01	\$0.00	\$8,259.01
307	LIBRARY BOOK FINES	\$2,203.91	\$10.00	\$(8.24)	\$(157.16)	\$2,048.51	\$0.00	\$2,048.51
308	MUSIC FINES	\$76.87	\$0.00	\$0.00	\$0.10	\$76.97	\$0.00	\$76.97
309	ATHLETIC ASSOC FINES	\$33.13	\$0.00	\$0.00	\$0.04	\$33.17	\$0.00	\$33.17

NEWTOWN HIGH SCHOOL

General Ledger Report

Financial Report

From Date: 7/1/2020
To Date: 03/31/2021

From Acct: 1
To Acct: 999999

Activity Accounts

Acct	Account Name	Beg. Bal.	Recpt / JV	Disb / JV	Transfers	End. Bal.	YTD Payables	Work Bal
310	P.E. FINES	\$478.50	\$0.00	\$0.00	\$0.62	\$479.12	\$0.00	\$479.12
352	NURTURY SUPPLIES	\$82.48	\$0.00	\$0.00	(\$82.48)	\$0.00	\$0.00	\$0.00
353	NURTURY TUITION	\$2,740.50	\$0.00	\$0.00	(\$2,740.50)	\$0.00	\$0.00	\$0.00
355	PARKING	\$81,058.08	\$28,855.00	\$(20,245.00)	\$104.39	\$89,772.47	\$0.00	\$89,772.47
356	COLLEGE FAIR	\$14,360.44	\$0.00	\$0.00	\$18.50	\$14,378.94	\$0.00	\$14,378.94
358	NHS NEWTEK	\$501.74	\$451.27	\$(9.00)	\$0.65	\$944.66	\$0.00	\$944.66
360	CULINARY	\$71,670.71	\$3,009.83	\$(6.00)	\$142.31	\$74,816.85	\$0.00	\$74,816.85
362	FEED THE NEED	\$2,765.52	\$0.00	\$0.00	\$3.56	\$2,769.08	\$0.00	\$2,769.08
401	FBLA	\$4,549.76	\$250.00	\$(240.00)	\$5.86	\$4,565.62	\$0.00	\$4,565.62
402	THE MARKET PLACE	\$1,080.60	\$0.00	\$0.00	\$1.39	\$1,081.99	\$0.00	\$1,081.99
403	PEER LEADERSHIP	\$1,218.82	\$0.00	\$(242.32)	\$1.57	\$978.07	\$0.00	\$978.07
404	SUNSHINE	\$1,700.88	\$200.00	\$(1,336.11)	\$2.19	\$566.96	\$0.00	\$566.96
405	CLASS OF 2022	\$4,549.17	\$416.82	\$0.00	\$1,005.86	\$5,971.85	\$0.00	\$5,971.85
406	CLASS OF 2024	\$9,439.70	\$298.54	\$0.00	(\$9,439.70)	\$298.54	\$0.00	\$298.54
407	CLASS OF 2023	\$1,600.00	\$0.00	\$0.00	\$1,002.06	\$2,602.06	\$0.00	\$2,602.06
408	CLASS OF 2021	\$4,837.23	\$6,935.00	\$(150.00)	\$458.09	\$12,080.32	\$0.00	\$12,080.32
409	DECA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
410	BADMINTON CLUB	\$115.97	\$0.00	\$0.00	\$0.15	\$116.12	\$0.00	\$116.12
411	ANIMAL CONCERNS	\$330.46	\$0.00	\$0.00	\$0.43	\$330.89	\$0.00	\$330.89
412	PENCILS OF PROMISE	\$550.00	\$0.00	\$0.00	\$0.71	\$550.71	\$0.00	\$550.71
413	HAWKEYE	\$667.05	\$0.00	\$0.00	\$0.86	\$667.91	\$0.00	\$667.91
414	YEARBOOK	\$13,628.36	\$2,405.80	\$(2,692.46)	\$267.55	\$13,609.25	\$0.00	\$13,609.25
415	GHA GUIDANCE HONOR ASSO	\$210.51	\$0.00	\$0.00	\$0.27	\$210.78	\$0.00	\$210.78
416	SAFE SCHOOL CLIMATE	\$7,449.51	\$0.00	\$(344.78)	\$9.60	\$7,114.33	\$0.00	\$7,114.33
417	STUDENT GOVERNMENT	\$6,753.46	\$0.00	\$(1,158.15)	(\$183.30)	\$5,412.01	\$0.00	\$5,412.01
418	LEO	\$851.10	\$52.50	\$203.57	(\$500.90)	\$606.27	\$0.00	\$606.27
419	NATIONAL HONOR SOCIETY	\$6,626.32	\$5,025.00	\$(870.75)	\$8.53	\$10,789.10	\$0.00	\$10,789.10
420	SADD	\$250.42	\$0.00	\$0.00	\$0.32	\$250.74	\$0.00	\$250.74
421	COMPUTER SCIENCE HS	\$795.25	\$865.00	\$(319.54)	\$1.02	\$1,341.73	\$0.00	\$1,341.73
422	"ROAST" MAGAZINE	\$1,063.33	\$0.00	\$0.00	\$1.37	\$1,064.70	\$0.00	\$1,064.70
423	PEER COUNSELING	\$23.21	\$0.00	\$0.00	\$0.03	\$23.24	\$0.00	\$23.24
424	ROBOTICS	\$16.44	\$0.00	\$0.00	\$0.02	\$16.46	\$0.00	\$16.46
425	mORE THAN A BOOK CLUB	\$30.43	\$0.00	\$0.00	(\$30.43)	\$0.00	\$0.00	\$0.00
426	nHS sCIENCE hONOR sOCIETY	\$0.00	\$541.00	\$0.00	\$0.00	\$541.00	\$0.00	\$541.00
427	INTERNATIONAL CLUB	\$649.59	\$0.00	\$0.00	\$0.84	\$650.43	\$0.00	\$650.43
429	SKI CLUB	\$165.63	\$0.00	\$25.00	\$0.21	\$190.84	\$0.00	\$190.84
430	CT INNOVATION CLUB	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
431	INTERACT CLUB	\$443.21	\$0.00	\$(352.00)	\$352.57	\$443.78	\$0.00	\$443.78
435	G/S ALLIANCE	\$285.07	\$0.00	\$0.00	\$1,000.37	\$1,285.44	\$0.00	\$1,285.44
436	FUTURE TEACHERS	\$149.46	\$0.00	\$0.00	\$0.19	\$149.65	\$0.00	\$149.65
437	CHESS CLUB	\$99.23	\$0.00	\$0.00	\$0.13	\$99.36	\$0.00	\$99.36
438	CHESS LEAGUE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
440	LIFE SKILLS	\$22.37	\$0.00	\$0.00	\$0.03	\$22.40	\$0.00	\$22.40
441	GLOBAL VOICE	\$247.18	\$0.00	\$0.00	\$0.32	\$247.50	\$0.00	\$247.50
442	BEST BUDDIES	\$3,251.14	\$1,006.20	\$19.97	\$1,079.19	\$5,356.50	\$0.00	\$5,356.50
443	CREATIVE WRITING	\$503.95	\$0.00	\$0.00	\$0.65	\$504.60	\$0.00	\$504.60
444	DEBATE CLUB	(\$280.87)	\$1,015.00	\$0.00	\$0.00	\$734.13	\$0.00	\$734.13
445	ECOLOGY CLUB	\$818.46	\$0.00	\$0.00	\$1.05	\$819.51	\$0.00	\$819.51
446	HEMMA	\$1,468.82	\$200.00	\$(100.32)	\$1.89	\$1,570.39	\$0.00	\$1,570.39
447	SCIENCE BOWL	\$518.50	\$74.00	\$0.00	\$0.67	\$593.17	\$0.00	\$593.17
449	QUIZ BOWL	\$163.97	\$0.00	\$(30.00)	\$0.21	\$134.18	\$0.00	\$134.18

NEWTOWN HIGH SCHOOL

General Ledger Report

Financial Report

From Date: 7/1/2020
To Date: 03/31/2021

From Acct: 1
To Acct: 999999

Activity Accounts

Acct	Account Name	Beg. Bal.	Recpt / JV	Disb / JV	Transfers	End. Bal.	YTD Payables	Work Bal
450	AFRICAN AID CLUB	\$965.12	\$0.00	\$0.00	\$1.24	\$966.36	\$0.00	\$966.36
451	PAINTBALL CLUB	\$57.84	\$0.00	\$0.00	\$0.07	\$57.91	\$0.00	\$57.91
452	LINKCREW	\$547.30	\$1,461.00	\$(822.95)	\$0.70	\$1,186.05	\$0.00	\$1,186.05
453	NHS THESPIAN SOCIETY	\$83.45	\$0.00	\$0.00	\$1,000.11	\$1,083.56	\$0.00	\$1,083.56
454	AIDS CLUB	\$573.12	\$0.00	\$0.00	\$0.74	\$573.86	\$0.00	\$573.86
456	ROCKET CLUB	\$72.52	\$0.00	\$0.00	\$0.09	\$72.61	\$0.00	\$72.61
457	ULTIMATE FRISBEE	\$1,989.88	\$200.00	\$(100.00)	\$2.56	\$2,092.44	\$0.00	\$2,092.44
503	NURSES FUND	\$190.27	\$0.00	\$0.00	\$0.25	\$190.52	\$0.00	\$190.52
504	ART SCHOLARSHIP	\$293.30	\$0.00	\$0.00	\$0.38	\$293.68	\$0.00	\$293.68
506	GOODRICH MEMORIAL	\$91.78	\$13,000.00	\$0.00	\$0.12	\$13,091.90	\$0.00	\$13,091.90
507	WELLER FOUNDATION	\$2,940.77	\$8,145.00	\$(4,145.00)	\$3.79	\$6,944.56	\$0.00	\$6,944.56
508	ROBERT MCHUGH SCHOLARSHIP	\$140.78	\$0.00	\$0.00	\$0.18	\$140.96	\$0.00	\$140.96
509	WRESTLING SCHOLARSHIP	\$48.23	\$0.00	\$0.00	\$0.06	\$48.29	\$0.00	\$48.29
510	ALAN EMBREE SCHOLARSHIP	\$301.75	\$0.00	\$0.00	\$0.39	\$302.14	\$0.00	\$302.14
514	NORM MCCONNELL SCHOLARSHI	\$6,962.17	\$0.00	\$0.00	\$8.97	\$6,971.14	\$0.00	\$6,971.14
515	GENERAL SCHOLARSHIP FUND	\$598.07	\$0.00	\$0.00	\$0.77	\$598.84	\$0.00	\$598.84
517	JEANS FOR CHARITY	\$83.09	\$1,080.00	\$0.00	\$0.11	\$1,163.20	\$0.00	\$1,163.20
518	NEWTOWN EDUCATION FOUNDAT	\$1,036.63	\$0.00	\$0.00	\$1.34	\$1,037.97	\$0.00	\$1,037.97
520	PAY IT FORWARD	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
600	ATHLETIC ACCOUNT	\$18,829.29	\$100,321.92	\$(44,532.21)	\$3,277.01	\$77,896.01	\$0.00	\$77,896.01
601	GIRLS INDOOR TRACK	\$2,414.50	\$0.00	\$(1,500.00)	\$3.11	\$917.61	\$0.00	\$917.61
602	BOYS SWIM TEAM	\$822.46	\$752.00	\$(353.32)	\$1.06	\$1,222.20	\$0.00	\$1,222.20
603	GIRLS SWIM	\$3,240.96	\$2,155.00	\$(2,802.26)	\$4.17	\$2,597.87	\$0.00	\$2,597.87
604	BOYS TRACK TEAM	\$3,903.61	\$0.00	\$0.00	\$5.03	\$3,908.64	\$0.00	\$3,908.64
605	GIRLS TRACK	\$898.08	\$0.00	\$0.00	\$1.16	\$899.24	\$0.00	\$899.24
606	CHEERLEADERS	\$263.62	\$3,500.00	\$(2,304.25)	\$0.34	\$1,459.71	\$0.00	\$1,459.71
607	FIELD HOCKEY	\$3,936.20	\$3,865.75	\$(3,350.23)	\$5.07	\$4,456.79	\$0.00	\$4,456.79
609	BOYS CROSS COUNTRY	\$708.75	\$2,212.00	\$(1,225.00)	\$0.91	\$1,696.66	\$0.00	\$1,696.66
610	BASEBALL	\$(1,668.77)	\$0.00	\$(1,360.00)	\$0.00	\$(3,028.77)	\$0.00	\$(3,028.77)
611	BOYS SOCCER	\$1,524.27	\$880.00	\$(305.32)	\$1.96	\$2,100.91	\$0.00	\$2,100.91
612	GIRLS SOCCER	\$1,405.30	\$2,340.00	\$(3,029.70)	\$1.81	\$717.41	\$0.00	\$717.41
613	BOYS INDOOR TRACK	\$3,039.46	\$0.00	\$0.00	\$3.91	\$3,043.37	\$0.00	\$3,043.37
614	VOLLEYBALL	\$6,402.63	\$0.00	\$(408.00)	\$8.25	\$6,002.88	\$0.00	\$6,002.88
615	WEIGHT ROOM FUND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
616	COLOR GUARD	\$545.25	\$0.00	\$0.00	\$0.70	\$545.95	\$0.00	\$545.95
617	WRESTLING	\$9,690.29	\$0.00	\$(4,000.00)	\$(3,940.28)	\$1,750.01	\$0.00	\$1,750.01
618	DANCE TEAM	\$2,558.35	\$0.00	\$(630.85)	\$3.30	\$1,930.80	\$0.00	\$1,930.80
619	SOFTBALL	\$4,397.16	\$0.00	\$(872.02)	\$5.66	\$3,530.80	\$0.00	\$3,530.80
620	GIRLS LACROSSE	\$5,165.99	\$7,404.00	\$(6,737.58)	\$6.65	\$5,839.06	\$0.00	\$5,839.06
621	GIRLS BASKETBALL	\$4,181.16	\$9,425.00	\$(11,982.55)	(\$219.61)	\$1,404.00	\$0.00	\$1,404.00
622	BOYS TENNIS	\$913.31	\$0.00	\$0.00	\$1.18	\$914.49	\$0.00	\$914.49
623	GIRLS TENNIS	\$339.73	\$0.00	\$0.00	\$0.44	\$340.17	\$0.00	\$340.17
624	GIRLS CROSS COUNTRY	\$408.49	\$0.00	\$0.00	\$0.53	\$409.02	\$0.00	\$409.02
626	NH INTERMURALS	\$20.55	\$0.00	\$0.00	\$0.03	\$20.58	\$0.00	\$20.58
627	GOLF-BOYS	\$162.72	\$0.00	\$0.00	\$0.21	\$162.93	\$0.00	\$162.93
628	ICE HOCKEY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
629	BOYS BASKETBALL	\$2,495.26	\$1,570.00	\$(430.03)	\$3.21	\$3,638.44	\$0.00	\$3,638.44
630	GYMNASTICS	\$2,313.53	\$0.00	\$0.00	\$2.98	\$2,316.51	\$0.00	\$2,316.51

NEWTOWN HIGH SCHOOL

General Ledger Report

Financial Report

From Date: 7/1/2020
To Date: 03/31/2021

From Acct: 1
To Acct: 999999

Activity Accounts

Acct	Account Name	Beg. Bal.	Recpt / JV	Disb / JV	Transfers	End. Bal.	YTD Payables	Work Bal
631	BOYS LACROSSE	\$76.11	\$9,940.00	\$(1,910.00)	\$0.10	\$8,106.21	\$0.00	\$8,106.21
632	UNIFIED SPORTS	\$5,446.22	\$2,716.00	\$(1,472.70)	\$1,127.01	\$7,816.53	\$0.00	\$7,816.53
633	VOLLEYBALL-BOYS	\$5,164.12	\$740.29	\$(754.00)	\$6.65	\$5,157.06	\$0.00	\$5,157.06
634	GOLF-GIRLS	\$670.00	\$0.00	\$0.00	\$0.86	\$670.86	\$0.00	\$670.86
635	E-SPORTS	\$43.62	\$0.00	\$0.00	\$192.06	\$235.68	\$0.00	\$235.68
707	2007 Reunion Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
708	2008 Reunion Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
709	2009 Reunion Funds	\$17,107.05	\$0.00	\$0.00	\$22.03	\$17,129.08	\$0.00	\$17,129.08
710	2010 Reunion Funds	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
711	2011 REUNION FUNDS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
712	2012 REUNION FUNDS	\$940.01	\$0.00	\$0.00	\$1.21	\$941.22	\$0.00	\$941.22
713	2013 REUNION FUNDS	\$8,240.82	\$0.00	\$0.00	\$10.61	\$8,251.43	\$0.00	\$8,251.43
714	2014 REUNION FUNDS	\$8,686.80	\$0.00	\$0.00	\$11.19	\$8,697.99	\$0.00	\$8,697.99
715	2015 REUNION FUNDS	\$1,110.76	\$0.00	\$0.00	\$1.43	\$1,112.19	\$0.00	\$1,112.19
716	2016 REUNION FUNDS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
717	2017 REUNION FUNDS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
718	2018 REUNION FUNDS	\$3,920.02	\$0.00	\$0.00	\$5.05	\$3,925.07	\$0.00	\$3,925.07
719	2019 REUNION FUNDS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
720	2020 REUNION FUNDS	\$0.00	\$0.00	\$0.00	\$1,000.00	\$1,000.00	\$0.00	\$1,000.00
Activity Accounts Grand Total		\$633,583.08	\$353,913.85	\$(174,996.18)	\$0.00	\$812,500.75	\$0.00	\$812,500.75

GL Accounts

GL Acct	Begin Bal	Recpt / JV	Disb / JV	Transfers	End Bal	YTD Payables	Work Bal
990	PETTY CASH	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
991	CASH ON HAND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
992	CHECK ACCOUNT	\$440,038.56	\$353,095.11	\$(174,996.18)	\$0.00	\$618,137.49	\$0.00
993	SAVINGS ACCOUNT	\$193,544.52	\$818.74	\$0.00	\$0.00	\$194,363.26	\$0.00
994	INVESTMENTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
General Ledger Grand Total		\$633,583.08	\$353,913.85	\$(174,996.18)	\$0.00	\$812,500.75	\$0.00

I have reviewed the above ledger report and attached reports for the current month. I find them accurate and complete to the best of my knowledge.

Bookkeeper: _____ Date: ___/___/___
Principal: _____ Date: ___/___/___

NEWTOWN MIDDLE SCHOOL

General Ledger Report

Financial Report

From Date: 7/1/2020
To Date: 03/31/2021

From Acct: 1
To Acct: 999999

Activity Accounts

Acct	Account Name	Beg. Bal.	Recpt / JV	Disb / JV	Transfers	End. Bal.	YTD Payables	Work Bal
100	ACADEMIC ACHIEVEMENT AWAR	(\$100.00)	\$0.00	\$0.00	\$0.00	(\$100.00)	\$0.00	\$(100.00)
101	PHYSICAL EDUCATION	\$135.77	\$0.00	\$0.00	\$0.00	\$135.77	\$0.00	\$135.77
102	BAND	\$475.62	\$0.00	\$0.00	\$0.00	\$475.62	\$0.00	\$475.62
103	BASKETBALL	\$24.35	\$0.00	\$0.00	\$0.00	\$24.35	\$0.00	\$24.35
104	BOOK FINES	\$1,421.87	\$0.00	\$0.00	\$0.00	\$1,421.87	\$0.00	\$1,421.87
105	CHORUS	\$58.73	\$0.00	\$0.00	\$0.00	\$58.73	\$0.00	\$58.73
106	DRAMA	\$14,632.42	\$86.19	\$(825.00)	\$0.00	\$13,893.61	\$0.00	\$13,893.61
107	FRENCH	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
108	FAMILY CONSUMER SCIENCE	(\$79.49)	\$0.00	\$0.00	\$0.00	(\$79.49)	\$0.00	(\$79.49)
109	LIBRARY	\$53.14	\$22.94	\$0.00	\$0.00	\$76.08	\$0.00	\$76.08
110	MAGAZINE DRIVE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
111	NYA	\$4,053.41	\$0.00	\$0.00	\$0.00	\$4,053.41	\$0.00	\$4,053.41
112	HOLIDAY CARES	\$35.00	\$735.00	\$(1,500.00)	\$765.00	\$35.00	\$0.00	\$35.00
113	SCIENCE	\$29.83	\$0.00	\$0.00	\$0.00	\$29.83	\$0.00	\$29.83
114	SPANISH	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
115	STUDENT COUNCIL	\$4,467.35	\$0.00	\$(1,500.00)	\$0.00	\$2,967.35	\$0.00	\$2,967.35
116	SUNSHINE	\$1,250.82	\$1,090.00	\$(1,674.21)	\$0.00	\$666.61	\$0.00	\$666.61
117	GRANTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
118	CROSS COUNTRY	\$140.00	\$0.00	\$0.00	\$0.00	\$140.00	\$0.00	\$140.00
120	7 GREEN	\$382.98	\$30.00	\$0.00	\$0.00	\$412.98	\$0.00	\$412.98
121	7 BLUE	\$794.21	\$0.00	\$0.00	\$0.00	\$794.21	\$0.00	\$794.21
122	8 BLUE	\$2,184.22	\$0.00	\$(400.00)	\$0.00	\$1,784.22	\$0.00	\$1,784.22
123	8 RED	\$2,182.08	\$0.00	\$(200.00)	\$0.00	\$1,982.08	\$0.00	\$1,982.08
124	8 GREEN	\$2,991.58	\$0.00	\$(200.00)	\$0.00	\$2,791.58	\$0.00	\$2,791.58
125	7 ORANGE	\$131.26	\$0.00	\$0.00	\$0.00	\$131.26	\$0.00	\$131.26
126	YEARBOOK	\$7,013.76	\$1,064.00	\$(137.69)	\$0.00	\$7,940.07	\$0.00	\$7,940.07
127	LITERARY MAGAZINE	\$965.00	\$0.00	\$0.00	\$0.00	\$965.00	\$0.00	\$965.00
132	GENERAL	\$3,365.36	\$821.31	\$(908.46)	\$0.00	\$3,278.21	\$0.00	\$3,278.21
133	GATES	\$284.47	\$0.00	\$0.00	\$0.00	\$284.47	\$0.00	\$284.47
134	ART	\$713.30	\$0.00	\$0.00	\$0.00	\$713.30	\$0.00	\$713.30
135	RETIREMENT FUND	\$41.66	\$0.00	\$0.00	\$0.00	\$41.66	\$0.00	\$41.66
139	7 RED	\$641.90	\$0.00	\$120.00	\$0.00	\$761.90	\$0.00	\$761.90
140	SUPPORT ACCOUNT	\$32,439.54	\$3,588.88	\$(193.31)	(\$765.00)	\$35,070.11	\$0.00	\$35,070.11
141	ORCHESTRA	\$4.29	\$0.00	\$0.00	\$0.00	\$4.29	\$0.00	\$4.29
143	SOCIAL STUDIES TEXTS	\$155.62	\$0.00	\$0.00	\$0.00	\$155.62	\$0.00	\$155.62
145	MATH TEXTS	\$950.23	\$0.00	\$0.00	\$0.00	\$950.23	\$0.00	\$950.23
146	LANGUAGE ARTS TEXTS	\$77.98	\$0.00	\$0.00	\$0.00	\$77.98	\$0.00	\$77.98
147	FOREIGN LANG TEXT	\$471.90	\$0.00	\$0.00	\$0.00	\$471.90	\$0.00	\$471.90
148	MUSIC	(\$55.42)	\$0.00	\$0.00	\$0.00	(\$55.42)	\$0.00	(\$55.42)
151	BASEBALL	\$58.00	\$0.00	\$0.00	\$0.00	\$58.00	\$0.00	\$58.00
154	SOFTBALL	\$45.63	\$0.00	\$0.00	\$0.00	\$45.63	\$0.00	\$45.63
161	INTERACT CLUB	\$937.97	\$0.00	\$46.00	\$0.00	\$983.97	\$0.00	\$983.97
169	8 PURPLE	\$350.91	\$0.00	\$0.00	\$0.00	\$350.91	\$0.00	\$350.91
170	HEALTH OFFICE	\$14.50	\$0.00	\$0.00	\$0.00	\$14.50	\$0.00	\$14.50
172	SKI & SNOWBOARD CLUB	\$3,334.97	\$2,486.00	\$(2,019.00)	\$0.00	\$3,801.97	\$0.00	\$3,801.97
173	READING	\$7.04	\$0.00	\$0.00	\$0.00	\$7.04	\$0.00	\$7.04
177	COOKIE DOUGH	\$2,814.08	\$0.00	\$62.55	\$0.00	\$2,876.63	\$0.00	\$2,876.63
178	JAZZ BAND	\$1,132.91	\$0.00	\$0.00	\$0.00	\$1,132.91	\$0.00	\$1,132.91
179	CONCERT CHOIR	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
185	COMPUTER TECH CLUB	\$91.97	\$0.00	\$0.00	\$0.00	\$91.97	\$0.00	\$91.97

NEWTOWN MIDDLE SCHOOL

General Ledger Report

Financial Report

From Date: 7/1/2020
To Date: 03/31/2021

From Acct: 1
To Acct: 999999

Activity Accounts

Acct	Account Name	Beg. Bal.	Recpt / JV	Disb / JV	Transfers	End. Bal.	YTD Payables	Work Bal
186	STAFF SHIRTS	\$23.75	\$0.00	\$0.00	\$0.00	\$23.75	\$0.00	\$23.75
188	TOM D. SHIRTS	\$502.00	\$0.00	\$0.00	\$0.00	\$502.00	\$0.00	\$502.00
189	SCIENCE BOWL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
190	MATH TEAM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
191	SPORTS BANQUET	\$182.73	\$0.00	\$0.00	\$0.00	\$182.73	\$0.00	\$182.73
192	SOCIAL COMMITTEE	\$5.27	\$0.00	\$0.00	\$0.00	\$5.27	\$0.00	\$5.27
193	SOFTBALL/BASEBALL BOOSTER	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
194	Men in Green	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
195	Umpire Fees	(\$94.04)	\$0.00	\$0.00	\$0.00	(\$94.04)	\$0.00	(\$94.04)
196	NATURE'S CLASSROOM	\$5.95	\$0.00	\$0.00	\$0.00	\$5.95	\$0.00	\$5.95
197	ROBOTICS	\$1,844.25	\$0.00	\$0.00	\$0.00	\$1,844.25	\$0.00	\$1,844.25
199	Unified Sports	(\$18.65)	\$0.00	\$0.00	\$0.00	(\$18.65)	\$0.00	(\$18.65)
200	Be Kind Mural	\$250.00	\$0.00	\$(250.00)	\$0.00	\$0.00	\$0.00	\$0.00
Activity Accounts Grand Total		\$93,823.98	\$9,924.32	\$(9,579.12)	\$0.00	\$94,169.18	\$0.00	\$94,169.18

GL Accounts

GL Acct	Begin Bal	Recpt / JV	Disb / JV	Transfers	End Bal	YTD Payables	Work Bal
990	PETTY CASH	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
991	CASH ON HAND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
992	CHECK ACCOUNT	\$93,794.12	\$9,924.32	\$(9,579.12)	\$94,139.32	\$0.00	\$94,139.32
993	SAVINGS ACCOUNT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
994	INVESTMENTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
General Ledger Grand Total		\$93,794.12	\$9,924.32	\$(9,579.12)	\$0.00	\$94,139.32	\$0.00

I have reviewed the above ledger report and attached reports for the current month. I find them accurate and complete to the best of my knowledge.

Bookkeeper: _____ Date: ___/___/___
 Principal: _____ Date: ___/___/___

REED INTERMEDIATE SCHOOL

General Ledger Report

Financial Report

From Date: 7/1/2020
To Date: 03/31/2021

From Acct: 1
To Acct: 999999

Activity Accounts

Acct	Account Name	Beg. Bal.	Recpt / JV	Disb / JV	Transfers	End. Bal.	YTD Payables	Work Bal
100	Staff water/General fund	\$570.71	\$1,125.00	\$(832.70)	\$0.00	\$863.01	\$0.00	\$863.01
113	LIBRARY ACCOUNT	\$1,600.78	\$134.70	\$0.00	\$0.00	\$1,735.48	\$0.00	\$1,735.48
114	Reed Interact Club	\$112.84	\$0.00	\$0.00	\$0.00	\$112.84	\$0.00	\$112.84
119	RIS STUDENT COUNCIL	\$1,052.01	\$0.00	\$0.00	(\$600.00)	\$452.01	\$0.00	\$452.01
120	SOCIAL STUDIES BOOKS	\$639.97	\$0.00	\$0.00	\$0.00	\$639.97	\$0.00	\$639.97
121	MATH/SCIENCE BOOKS	\$1,868.70	\$10.00	\$0.00	\$0.00	\$1,878.70	\$0.00	\$1,878.70
122	Literacy Center	\$296.22	\$0.00	\$0.00	\$0.00	\$296.22	\$0.00	\$296.22
124	SUNSHINE ACCOUNT	\$1,072.33	\$0.00	\$(630.61)	\$0.00	\$441.72	\$0.00	\$441.72
125	CACULATOR & TEMPLET ACCT	\$11.02	\$0.00	\$0.00	\$0.00	\$11.02	\$0.00	\$11.02
127	INTRAMURAL/football	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
132	CRAFT CLUB	\$30.07	\$0.00	\$0.00	\$0.00	\$30.07	\$0.00	\$30.07
134	STUDENT PLANNER ACCOUNT	\$56.00	\$16.00	\$0.00	\$0.00	\$72.00	\$0.00	\$72.00
136	Yearbook Account	\$4,701.07	\$2,275.75	\$(1,896.20)	\$0.00	\$5,080.62	\$0.00	\$5,080.62
140	5TH & 6TH GRADE BAND	\$916.70	\$1,411.00	\$(2,100.00)	\$0.00	\$227.70	\$0.00	\$227.70
143	Health	\$58.26	\$0.00	\$0.00	\$0.00	\$58.26	\$0.00	\$58.26
144	PRINCIPAL'S ACCOUNT	\$130.58	\$0.00	\$0.00	\$0.00	\$130.58	\$0.00	\$130.58
145	Retirement Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
148	CHORUS ACCOUNT	\$2.42	\$0.00	\$0.00	\$0.00	\$2.42	\$0.00	\$2.42
150	ORCHESTRA	\$425.26	\$0.00	\$0.00	\$0.00	\$425.26	\$0.00	\$425.26
155	TECHNOLOGY	\$81.00	\$0.00	\$0.00	\$0.00	\$81.00	\$0.00	\$81.00
156	TEXTBOOKS	\$105.90	\$0.00	\$0.00	\$0.00	\$105.90	\$0.00	\$105.90
159	Coke Cola account	\$41.08	\$0.00	\$0.00	\$0.00	\$41.08	\$0.00	\$41.08
162	LIBRARY /LOST BOOK ACCT	\$304.20	\$99.95	\$0.00	\$0.00	\$404.15	\$0.00	\$404.15
168	Ski Club	\$721.02	\$0.00	\$355.00	\$0.00	\$1,076.02	\$0.00	\$1,076.02
171	6TH GRADE FIELD TRIPS	\$233.62	\$1,200.00	\$0.00	\$0.00	\$1,433.62	\$0.00	\$1,433.62
172	5TH GRADE FIELD TRIPS	\$4,054.21	\$1,400.00	\$0.00	\$0.00	\$5,454.21	\$0.00	\$5,454.21
173	Miscellaneous	\$351.68	\$0.00	\$0.00	\$0.00	\$351.68	\$0.00	\$351.68
175	Student Productions	\$2,577.31	\$0.00	\$(580.00)	\$0.00	\$1,997.31	\$0.00	\$1,997.31
176	Charity /Donations	\$207.87	\$4,664.42	\$(5,112.59)	\$600.00	\$359.70	\$0.00	\$359.70
179	Trout Release	\$78.17	\$0.00	\$0.00	\$0.00	\$78.17	\$0.00	\$78.17
180	Odyssey of the Mind	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
181	cluster activities	\$793.01	\$4,511.00	\$(4,636.00)	\$0.00	\$668.01	\$0.00	\$668.01
Activity Accounts Grand Total		\$23,094.01	\$16,847.82	\$(15,433.10)	\$0.00	\$24,508.73	\$0.00	\$24,508.73

GL Accounts

GL Acct	Begin Bal	Recpt / JV	Disb / JV	Transfers	End Bal	YTD Payables	Work Bal
990	Petty Cash	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
991	Cash On Hand	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
992	Checking	\$23,094.01	\$16,847.82	\$(15,433.10)	\$0.00	\$24,508.73	\$24,508.73
993	Savings	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
994	Investments	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
General Ledger Grand Total		\$23,094.01	\$16,847.82	\$(15,433.10)	\$0.00	\$24,508.73	\$24,508.73

REED INTERMEDIATE SCHOOL

General Ledger Report

Financial Report

From Date:	7/1/2020
To Date:	03/31/2021

From Acct:	1
To Acct:	999999

I have reviewed the above ledger report and attached reports for the current month. I find them accurate and complete to the best of my knowledge.

Bookkeeper: _____ Date: __/__/__
Principal: _____ Date: __/__/__