

**BOE Policy Committee Agenda**  
**October 12, 2016, 8:00 am**  
**Municipal Building, Shared Meeting Room One**  
**3 Primrose Street, Newtown, CT 06470**

**CALL TO ORDER**

**PUBLIC PARTICIPATION**

**APPROVE MINUTES** of September 28, 2016

**UNFINISHED BUSINESS**

Discussion and possible action:

<b>Item</b>	<b>Reports</b>
Policy 3455 – High School Concession Stand – review policy and regulation for changes.	<ul style="list-style-type: none"> <li>• The committee will review the policy and regulation for changes.</li> </ul>
Policy 3542.43 – Charging Policy – review for changes.	<ul style="list-style-type: none"> <li>• The committee will review the policy for changes.</li> </ul>
Policy 5125 - Student Records: Confidentiality (FERPA) – review new policy to replace current Policy 7-303/Regulation 7-303.1	<ul style="list-style-type: none"> <li>• J. Erardi will review policy one more time to see if there are any legal questions that require an answer from CABE.</li> <li>• M. Reilly will forward questions to CABE.</li> </ul>

**NEW BUSINESS**

Policy 3543 – Other Services	<ul style="list-style-type: none"> <li>• M. Ku will lead discussion.</li> </ul>
Policy 3543.11 – Printing and Duplicating: Copyrighted Materials	<ul style="list-style-type: none"> <li>• M. Ku will lead discussion.</li> </ul>
Policy 3543.12 – Wire Service	<ul style="list-style-type: none"> <li>• M. Ku will lead discussion.</li> </ul>
Policy 3543.13 – Mail and Delivery	<ul style="list-style-type: none"> <li>• J. Erardi will lead discussion.</li> </ul>
Policy 3543.2 – Stenographic and Clerical	<ul style="list-style-type: none"> <li>• J. Erardi will lead discussion.</li> </ul>
Policy 3543.3 – Records and Reports	<ul style="list-style-type: none"> <li>• J. Erardi will lead discussion.</li> </ul>
Policy 3543.31 – Electronic Communications Use and Retention	<ul style="list-style-type: none"> <li>• J. Erardi will lead discussion.</li> </ul>
Policy 3543.311 – Holds on the Destruction of Electronic Paper Recycle	<ul style="list-style-type: none"> <li>• J. Erardi will lead discussion.</li> </ul>
Policy 3550 – Debt Service	<ul style="list-style-type: none"> <li>• J. Erardi will lead discussion.</li> </ul>
Policy 3551 – Direct Payment on Bonds	<ul style="list-style-type: none"> <li>• J. Erardi will lead discussion.</li> </ul>
Policy 3552 – Interest on Bonds	<ul style="list-style-type: none"> <li>• J. Erardi will lead discussion.</li> </ul>
Policy 3553 – Interest on Short-Term Notes	<ul style="list-style-type: none"> <li>• J. Erardi will lead discussion.</li> </ul>
Policy 3560 – Capital Outlay	<ul style="list-style-type: none"> <li>• J. Erardi will lead discussion.</li> </ul>
Policy 3561 – Grounds	<ul style="list-style-type: none"> <li>• J. Erardi will lead discussion.</li> </ul>
Policy 3562 – Buildings	<ul style="list-style-type: none"> <li>• J. Erardi will lead discussion.</li> </ul>
Policy 3563 – Heat, Light and Plumbing	<ul style="list-style-type: none"> <li>• J. Erardi will lead discussion.</li> </ul>

Policy 3570 – Care of School System Records	• J. Erardi will lead discussion.
Policy 3571 – Maintenance Program	• J. Erardi will lead discussion.
Policy 3572 – Destruction	• J. Erardi will lead discussion.
Policy 3580 – Budget Saving Activity	• J. Erardi will lead discussion.

**PUBLIC PARTICIPATION**

**ADJOURNMENT**

Submitted: Michelle Ku, Policy Committee Chair