

**BOE Policy Committee Agenda**  
**Sep 14, 2016, 8:00 am**  
**Municipal Building, Shared Meeting Room One**  
**3 Primrose Street, Newtown, CT 06470**

**CALL TO ORDER**

**PUBLIC PARTICIPATION**

**APPROVE MINUTES** of August 26, 2016

**UNFINISHED BUSINESS**

Discussion and possible action:

<b>Item</b>	<b>Reports</b>
Policy 3541 – Transportation	<ul style="list-style-type: none"> <li>• Review All-Star comments.</li> </ul>
Policy 3541.21 – Responsibilities and Duties of Board of Education	<ul style="list-style-type: none"> <li>• Determine if policy should move forward to the BOE.</li> </ul>
Policy 3541.22 – Drivers	<ul style="list-style-type: none"> <li>• Review All-Star comments.</li> </ul>
Policy 3541.23 – Transportation Services	<ul style="list-style-type: none"> <li>• Determine if policy should move forward to the BOE.</li> </ul>
Policy 3541.4 – Transportation Equipment	<ul style="list-style-type: none"> <li>• Review All-Star comments.</li> </ul>
Policy 3541.44 – Privately Owned Vehicles – Review revised policy for changes.	<ul style="list-style-type: none"> <li>• M. Reilly will forward revised policy to L. Rodrigue for her review.</li> </ul>
Policy 3541.5 – Transportation Complaints	<ul style="list-style-type: none"> <li>• Determine if regulation should move forward.</li> </ul>
Policy 3455 – High School Concession Stand – review regulation.	<ul style="list-style-type: none"> <li>• B. Neumeyer will update regulation for the High School Concession Stand.</li> </ul>
Policy 3520.13 – Student Data Protection and Privacy/Cloud-Based Issues – Review CABA policy update.	<ul style="list-style-type: none"> <li>• M. Reilly will bring agreed upon updated policy to meeting along with CABA updates.</li> </ul>
Policy 3542 – Food Service	<ul style="list-style-type: none"> <li>• R. Harriman-Stites will lead discussion.</li> </ul>
Policy 3542.1 – Purpose and Facilities	<ul style="list-style-type: none"> <li>• R. Harriman-Stites will lead discussion.</li> </ul>
Policy 3542.2 – Responsibilities and Duties	<ul style="list-style-type: none"> <li>• R. Harriman-Stites will lead discussion.</li> </ul>
Policy 3542.21 – Board of Education	<ul style="list-style-type: none"> <li>• R. Harriman-Stites will lead discussion.</li> </ul>
Policy 3542.22 – Food Service Personnel	<ul style="list-style-type: none"> <li>• R. Harriman-Stites will lead discussion.</li> </ul>
Policy 3542.3 – Menus and Services	<ul style="list-style-type: none"> <li>• R. Harriman-Stites will lead discussion.</li> </ul>
Policy 5125 - Student Records: Confidentiality (FERPA) – review new policy to replace current Policy 7-303/Regulation 7-303.1	<ul style="list-style-type: none"> <li>• The committee will review the draft policy provided by Shipman and Goodwin.</li> </ul>
Policy 5145.511 – Sexual Abuse Prevention and Education Program and an accompanying administrative regulation and sample “Opt-Out” form – review revised policy for changes.	<ul style="list-style-type: none"> <li>• J. Evans Davila and M. Gerace will update the committee on the guidelines from the State.</li> </ul>

**NEW BUSINESS**

Policy 3542.31 – Free or Reduced Lunch Prices	<ul style="list-style-type: none"> <li>• R. Harriman-Stites will lead discussion.</li> </ul>
Policy 3542.32 – Cafeterias	<ul style="list-style-type: none"> <li>• R. Harriman-Stites will lead discussion.</li> </ul>

Policy 3542.33 – Food Sales Other Than National School Lunch Program	• R. Harriman-Stites will lead discussion.
Policy 3542.34 – Nutrition Program	• R. Harriman-Stites will lead discussion.
Policy 3542.4 – Operation	• R. Harriman-Stites will lead discussion.
Policy 3542.41 – Personnel	• R. Harriman-Stites will lead discussion.
Policy 3542.42 – Finance	• R. Harriman-Stites will lead discussion.
Policy 3542.43 – Charging Policy	• R. Harriman-Stites will lead discussion.
Policy 3542.44 – Community Use of Purchasing	• M. Ku will lead discussion.
Policy 3542.441 – Surplus Commodities	• M. Ku will lead discussion.
Policy 3542.45 – Vending Machines	• M. Ku will lead discussion.
Policy 3542.46 – Sanitary Conditions	• M. Ku will lead discussion.
Policy 3542.47 – Records and Reports	• M. Ku will lead discussion.
Policy 3543 – Other Services	• M. Ku will lead discussion.
Policy 3543.11 – Printing and Duplicating: Copyrighted Materials	• M. Ku will lead discussion.
Policy 3543.12 – Wire Service	• M. Ku will lead discussion.
Policy 3543.13 – Mail and Delivery	• J. Erardi will lead discussion.
Policy 3543.2 – Stenographic and Clerical	• J. Erardi will lead discussion.
Policy 3543.3 – Records and Reports	• J. Erardi will lead discussion.
Policy 3543.31 – Electronic Communications Use and Retention	• J. Erardi will lead discussion.
Policy 3543.311 – Holds on the Destruction of Electronic Paper Recycle	• J. Erardi will lead discussion.
Policy 3550 – Debt Service	• J. Erardi will lead discussion.
Policy 3551 – Direct Payment on Bonds	• J. Erardi will lead discussion.
Policy 3552 – Interest on Bonds	• J. Erardi will lead discussion.
Policy 3553 – Interest on Short-Term Notes	• J. Erardi will lead discussion.
Policy 3560 – Capital Outlay	• J. Erardi will lead discussion.
Policy 3561 – Grounds	• J. Erardi will lead discussion.
Policy 3562 – Buildings	• J. Erardi will lead discussion.
Policy 3563 – Heat, Light and Plumbing	• J. Erardi will lead discussion.
Policy 3570 – Care of School System Records	• J. Erardi will lead discussion.
Policy 3571 – Maintenance Program	• J. Erardi will lead discussion.
Policy 3572 – Destruction	• J. Erardi will lead discussion.
Policy 3580 – Budget Saving Activity	• J. Erardi will lead discussion.

## **PUBLIC PARTICIPATION**

## **ADJOURNMENT**

Submitted: Michelle Ku, Policy Committee Chair