

**ATTENDANCE:**

Laura Roche, Board of Education  
Kathy Hamilton, Board of Education

Dr. Joseph Erardi, NPS Superintendent

- **CALL TO ORDER**

The Board of Education Policy Sub-Committee Meeting was called to order at 9:10 am.

- **PUBLIC PARTICIPATION**

None

- **APPROVED MINUTES**

Minutes of October 8<sup>th</sup> tabled.

- **COMMUNICATIONS/ANNOUNCEMENTS**

None

- **UNFINISHED BUSINESS**

- *Review and Revise Policy 0200, “Goals/Objectives”*

Policy was reworked and revised to a more simple format. Dr. Erardi to submit to Ms. Reilly for updates and inclusion in final packet.

- *Review and Update Status of Open Action Items*

Superintendent review process tabled.

- **NEW BUSINESS**

- *Review and Revise Series 1000 Policies*

<b>Policy #</b>	<b>Policy Title</b>	<b>Status</b>
1000	Concept and Roles in Community Relations	Complete with revision regarding district web content.
1010	Goals and Objectives	Do not include
1100	Communications with Public	Simplified – Title changed to “Communication Protocol for Parents – Dispute Resolution”
1110	Media of Communications	Complete with revisions
1110.1	Parent Involvement	Complete using previous Newtown policy 7-409 with suggested additions by CABE
1110.3	School Governance Councils	Do not include
1111	School Sponsored Publications, Radio and	Do not include

<b>Policy #</b>	<b>Policy Title</b>	<b>Status</b>
	Television	
1111.1	School Directory	Do not include
1111.2	Advertising	Do not include
1111.3	Public Cable Access Channel Message Board	Do not include
1112	News Media Relationships	Review at next meeting
1112.1	Coverage of BOE Meetings	Review at next meeting
1112.2	School News Releases	Review at next meeting
1112.3	News Conference/Interviews	Review at next meeting
1112.4	Sports and Special Events	Review at next meeting
1112.5	Media Access to Students	Review at next meeting
1112.6	Video Taping of Staff/Students	Review at next meeting
1115	Requests for Information About the Schools	Review at next meeting
1120	Public Participation at BOE Meetings	Do not include – information in the 9000 series
1130	School Meetings	Do not include
1140	Distribution of Materials by Students	Complete using previous Newtown policy 9-200 with suggested additions by CABE and additional bullet about referenda materials
1140.1	Distribution of Non-School Literature	Do not include
1150	Responsibilities of School Personnel	Do not include
1160	Responsibilities of BOE	Do not include
1170	Recognition of Citizens, Staff Members, Members of BOE, Students	Do not include
1170.1	Award System for State Championship Athletic Teams and Individual Athlete State Champions	Do not include
1180	Memorials for Deceased Students or Staff	Request additional information from CABE

- **FUTURE MEETING DATES**

- November 3, 2014: Municipal Building Conference Room 1 – 9:00a.m. – 11:00 a.m.  
 November 17, 2014: Municipal Building Conference Room 1 – 9:00a.m. – 11:00 a.m.  
 December 1, 2014: Municipal Building Conference Room 1 – 9:00a.m. – 11:00 a.m.  
 December 15, 2014: Municipal Building Conference Room 1 – 9:00a.m. – 11:00 a.m.  
 January 5, 2015: Municipal Building Conference Room 1 – 9:00a.m. – 11:00 a.m.

- **ACTION ITEMS FOR NEXT MEETING**

<b>Responsible Party</b>	<b>Action</b>	<b>Comments</b>	<b>Due Date</b>
Committee	Superintendent Review Process: 2-103, 2-103.1, 2-103.2	Dr. Erardi to review current defined process.	11/3/2014
Committee	Review Entire Series 0000 Updates	Anticipating a vote at next meeting to send revisions to CABE	11/3/2014

- **NEXT SET OF POLICIES TO REVIEW AND REVISE**

Series 1000 (Community Relations):

<b>Policy #</b>	<b>Policy Title</b>	<b>Point Person</b>
1112	News Media Relationships	Ms. Roche
1112.1	Coverage of BOE Meetings	Ms. Roche
1112.2	School News Releases	Ms. Roche
1112.3	News Conference/Interviews	Ms. Roche
1112.4	Sports and Special Events	Ms. Roche
1112.5	Media Access to Students	Ms. Roche
1112.6	Video Taping of Staff/Students	Ms. Roche
1115	Requests for Information About the Schools	Ms. Roche
1200	Participation by Public	Ms. Hamilton
1205	Agenda Format/Preparation and Dissemination	Ms. Hamilton
1210	School Community Associations	Ms. Hamilton
1212	School Volunteers	Ms. Hamilton
1220	Citizens' Advisory Committees	Ms. Hamilton
1221	Citizens' Advisory Committees - For the Board of Education	Ms. Hamilton
1222	Citizens' Advisory Committees - For the Staff	Ms. Hamilton
1223	Parental Involvement/Chapter 1	Ms. Hamilton
1230	Other School-Connected Organizations/Booster Clubs	Ms. Hamilton
1240	Citizen's Assistance to School Personnel	Ms. Hamilton
1250	Visits to the Schools	Ms. Hamilton
1251	Loitering or Causing Disturbance	Ms. Hamilton
1252	Motorized Vehicles on School Property	Ms. Hamilton
1260	Educational Foundations	Ms. Hamilton
1300	Public Activities Involving Staff, Students or School Facilities	Ms. Hamilton
1300.1	Community Engagement	Ms. Hamilton
1310	Relations between Public and School Personnel	Dr. Erardi
1311	Staff Participation in Community Activities	Dr. Erardi
1311.1	Political Activities of School Employees	Dr. Erardi
1311.2	Political Activities in the Schools/On School Board Property	Dr. Erardi
1312	Public Complaints	Dr. Erardi
1312.2	Complaints About Policies	Dr. Erardi
1313	Gifts to School Personnel	Dr. Erardi
1313.1	Parental Involvement in Title I Programs	Dr. Erardi
1314	Soliciting Funds from and by Students	Dr. Erardi
1315	Distribution of Materials to School/Personnel	Dr. Erardi
1316	Relations Between Public and School Personnel	Dr. Erardi
1316.1	Public Conduct at School Activities	Dr. Erardi

<b>Policy #</b>	<b>Policy Title</b>	<b>Point Person</b>
1320	Relations Between Public and Students	Dr. Erardi
1321	Public Performance by Students	Dr. Erardi
1321.1	Public Performance by School Music Organizations	Dr. Erardi
1322	Contests for Students	Ms. Roche
1323	Gifts to Students	Ms. Roche
1324	Soliciting Funds from and by Students	Ms. Roche
1325	Advertising and Promotion	Ms. Roche
1326	Solicitations by Staff Members	Ms. Roche
1327	Relations With Youth Organizations	Ms. Roche
1330	Use of School Facilities	Ms. Roche
1330.1	Use of School Fields by Outside Organizations	Ms. Roche
1331	Smoke Free Environment	Ms. Roche
1332	Assignment of Personnel to Cover School Events/Activities	Ms. Roche
1340	Access to School Procedures and Materials	Ms. Roche
1350	Senior Citizens' Benefits	Ms. Roche
1360	Awards and Scholarships	Ms. Roche
1400	Relations between other Governmental Agencies and the Schools	Ms. Roche

- **PUBLIC PARTICIPATION**

None

- **ADJOURNMENT**

A motion by Ms. Hamilton and second by Ms. Roche was made to adjourn the meeting at 11:15 a.m. All in favor

Submitted: Kathy Hamilton, Policy Committee Chair