

Newtown Board of Education  
BOE CFF/CIP/Facilities/Finance Sub-Committee Minutes  
October 13, 2022 6:00 p.m.

**Call to Order:** Mrs. Zukowski called the meeting to order at 5:59 pm.

**Participants:** Deborra Zukowski, Alison Plante, Bob Gerbert, Tanja Vadas, Chris Melillo, Superintendent, Michelle Ku, Legislative Council, Steven Goodridge, Board of Finance

**Item 1: Approval of September 15, 2022 Minutes**

Mrs. Plante made a motion to approve the BOE CFF/CIP minutes of September 15, 2022.

Ms. Zukowski seconds the motion.

All in favor, motion passes to approve the BOE CFF/CIP minutes of September 15, 2022.

**NEW BUSINESS**

**Hawley HVAC Update**

Mr. Gerbert presented an updated summary sheet from Downes of the overall project budget. He stated that not much has changed since the last update in terms of approved changed orders. He stated we are only scratching the surface of tapping the contingencies. They have approved about \$9K to date and have another \$35K pending which are all approved through Building & Site. He stated progress is continuing. They have been on schedule with everything except for the electrical switch gear and transformer which still remain with a long lead. He stated those items probably won't arrive until May/June of next year. He stated if things progress as they are there should not be a problem but it just delays the physical installation of those pieces. He then went on to discuss other areas stating they are installing duct work in every classroom, they started putting up vav boxes, running plumbing connections for the reheat coils, running conduit, back boxes for some of smaller electrical distribution. He said the demo is pretty much behind us except for the attic. He then said the next big milestone will be pulling out the 3 dormers on the back so they can rig in the equipment in the attic and then they will build a new shed dormer which will function as an air intake. He continued with they have erected roof curbs for the equipment that goes on the 1948 wing, and they installed 3 large steel beams that will support the 2 roof top units that go on the 21 wing. He stated he can't say enough of Downes for being on our side and keeping the budget in check. Overall things are progressing.

Mrs. Plante asked if we were planning to move teachers and staff back in right after school ends. Mr. Gerbert stated they will be substantially completed by April/May. He further said, when the school year ends we can undo the moves we did for this school year. We have to wait to see what is going to impact us at that time. He stated he does not expect that it would push into the next school year. He said if there comes a point where it looks like things will linger then we will have to come up with a plan. He further

stated a discussion to make all things work is in progress. There will be some contingencies in place if this does happen.

Ms. Zukowski stated if we are talking April/May then we most likely will not need heat or a/c in those months so is the reason we could not move things in is the fear that we might not get this project completed until August, in which case we would really need the HVAC capability, or will there be things that are undone in the building that would interfere with actually moving the classrooms back in.

Mr. Gerbert stated the intention from the beginning was to move out for the full school year. He stated we had great success in moving out of the school and to interrupt the school year, it would not be realistic to move anything back into the school until the school year is over.

Ms. Zukowski asked about the material procurement that was critical for discussion and was listed on the summary.

Mr. Gerbert stated that is really just a focus on the electrical. All of the other big items such as Hvac equipment and such is still coming as planned.

Ms. Zukowski asked about the demolition & abatement that is left in area C and confirmed that that was the 97 building. Mr. Gerbert stated that was correct. Ms. Zukowski stated that the asbestos, lead paint are all moot for this particular area. Mr. Gerbert stated that is correct.

There were no other questions.

### **Building & Grounds Operating Projects Update**

Mr. Gerbert stated the only news of significance is, he received a quote from Ultiplay who we use for our playground inspections and playground apparatus. He stated he had a discussion with the Middle Gate PTA president and reviewed a couple of designs this company presented for the lower level playground area. He said for \$83K which is a large investment, this would be a complete revamp of that area. He stated the project would entail demolition of all of the playground equipment in that space including digging out all of the mulch and concrete footings. He said essentially it would be a brand new playground. He stated it is a significant cost but it's an investment that would last for many years.

Ms. Plante asked if the \$83K included all of the demo etc. Mr. Gerbert stated this price includes equipment, all of the installation and new wood chips. We would have to recruit Park & Rec who has equipment to help us out with the demolition part.

Ms. Zukowski asked if there is a field that kids can get to play kickball, tag or whatever they want to do and do the other schools during playground times use the fields or are the fields the backup for the playground. Mr. Gerbert stated at MG you have the playground that serves the lower grades and another playground on the other side of the building for the older kids. MG also has two asphalt areas that have basketball hoops etc., and in the back of the school there is a ball field.

Ms. Zukowski asked about the other elementary schools.

Mr. Gerbert stated Hawley has the one playground, SHS has one playground and HOM has two separate playgrounds similar to MG.

Ms. Zukowski asked if they have access to spread out to other areas.

MR. Gerbert stated HOM has ball fields, SHS has ball fields and Hawley has ball fields.

Ms. Zukowski wanted to know if the schools use the fields as part of their playground.

Mr. Gerbert stated SHS uses the ball field for gym class, as well as the same for the other elementary schools.

Mr. Gerbert stated the one issue is we only have \$20K in the budget to play with. He stated he was under the impression that the PTA would contribute but did not think it would be the total difference of the cost. He stated we do have money available if we want to commit more than the \$20K to try and make this happen.

Ms. Zukowski stated that gets back to the equitable as the kids at the Reed school have the overflow into the fields and we currently can't do that with MG. We would have to look and see if we can do that overflow and then it may mean that it would have to go into a decision making and who would be making that decision.

Mr. Melillo stated the Board would have to make the decision because it would be a transfer of funds from one account to another.

Ms. Vadas stated we could do it this year or budget it for next year. She said we would probably need to obtain a few quotes.

Mr. Gerbert stated the benefit of this company is they are a state contract so that is why we started using them as there is built in discounts.

Mr. Melillo asked about Public Works to install. Mr. Gerbert stated he does not think there is a lot of savings for them to do the install because this project is so specialized. He stated there are savings with Public Works or Park and Rec to help with the demo because there is a lot of work in that. He said he would stick with Ultiplay to do the physical installation.

Ms. Zukowski asked if Mr. Gerbert could produce a breakout of the cost.

Mr. Gerbert stated he could do that with a full itemized breakout.

Mrs. Plante asked if this is something that could be done in stages.

Mr. Gerbert stated in the long term if you were to do one thing at a time you would spend more money.

Ms. Zukowski asked how long it would take to install.

Mr. Gerbert stated he would get a firm estimate but he is thinking 2 wks.

Mr. Goodridge asked about the two playgrounds at MG and if this would be replacing both.

Mr. Gerbert stated it is just for the playground for the little kids. Mr. Goodridge asked how old the other playground is. Mr. Gerbert stated not as old as the one for the little kids...maybe a 5-10 year range where the playground for the little kids is probably 15-20 years.

Ms. Zukowski stated the two questions are the breakdown of the cost and the equity of the ability to play during recess with a flow-over field.

Mr. Gerbert stated the only other project on radar is that there are two computer labs at the Middle school where they would like to replace the flooring and he had asbestos testing done which came back negative so now they can schedule installation.

Mrs. Plante asked about the playground equipment and are they built into the building inventory and if not can they be included.

Mr. Gerbert stated it is not included but he agreed it should be.

Ms. Zukowski also agreed it should be included in the inventory.

Mrs. Ku asked about the building Inventory and if it is in use now.

Mr. Gerbert stated it is still in progress.

There were no other items or questions.

### **State HVAC Grant**

Ms. Zukowski stated there is currently a Chair conversation where CAGE is asking Chairs from School boards if their school districts are going to apply.

Mr. Melillo stated the state is releasing a HVAC grant. He said the issue with the HVAC grant is that they are looking for turn-key programs that favor cities over smaller towns. He stated he had Mitch Bolinsky our State Representative who is one of the sponsor's for the HVAC grant come in. Mr. Bolinsky would like the school district to do a full fledged application that would look at MG, the Middle School and others. Mr. Melillo stated the real issue is we don't have quotes or specs for MG or Middle School for actual costs and that is what they are asking. He further stated we do have the ability to pull Hawley into the grant.

Mr. Gerbert stated we are putting together a grant application for Hawley since we have all of the information they are looking for. He said in terms of other projects that are further down the pipeline the grant has a December 1<sup>st</sup> deadline for applications to be submitted and the physical construction needs to be completed by December 31, 2024.

Mr. Gerbert stated the next big project for us is the Middle school and for this budget cycle we are looking for the design money. He said what we learned from Hawley is all of this takes at least 6 months time.

Ms. Zukowski stated hopefully they would have another grant program in the future.

Mr. Gerbert stated in terms of trying to put everything together and go for these bigger dollar projects such as the Middle School, they are so far out there and not realistic to put an application together because we will not have a lot of information they are looking for.

Ms. Zukowski stated the hope part of this grant would be that it would be continuous every two years which would get the school districts to take the time to come up with plans that would be an incentive for school districts to have on file turn-key plans.

Mr. Melillo stated the time table does not take into account the budget and approval process. He then stated we read the grant and felt it was more slanted towards groups of cities.

Ms. Zukowski asked about the CIP and two of the HVAC projects, one being the units for the top of the B wing at the high school which that does not require that much planning as we have already done a good amount, and could we look at the Reed school chiller instead of re-building it, we could have a project request that we get it brand new.

Mr. Gerbert stated we would have a better shot with the NHS and even put an application in for A-wing which is going on right now.

He stated with the Reed chiller the lead times would be difficult trying to get those type of units.

Ms. Zukowski stated we have a process where we do an engineering study and wait a year and then do the work, so that we can get estimates of what things will cost. If we know we are doing MS and MG within 5 or 6 years would it make sense to frontload those studies so that we have something that is turn-key if this grant happens again.

Mr. Gerbert stated yes and no...he said for the MS yes and MG we have already had the discussion to do the windows first. It would not be as beneficial to get someone in to do a study now and then 3-4 yrs do the windows and now that study is no longer good.

Ms. Zukowski stated in the future if we have HVAC we might want to think about putting the studies in one year if these grants are long lived.

Mrs. Plante asked what is the size of the pie of funds available.

Mr. Melillo stated it was \$170M.

Ms. Zukowski asked if Mr. Gerbert could put in a request for the machines for the HS on the roof.

Mr. Gerbert stated we would have to fill out another grant application. He said one of the things he needs to provide is an educational specification and would have to draft something and be approved by the board. He stated work has begun with the grant application for Hawley and that will be forthcoming for an upcoming board meeting and as part of the requirement, they want to see the board minutes approving the application.

There was no further discussion.

## **Financial Report**

Mrs. Vadas presented the September financial report. She stated the biggest change was that everything was expensed at a high percent. The projected balance had two line items of salaries and other purchased services. She said the total of \$1.8M is in no way any indication of what we are going to have at year end.

She stated September is still really early to predict a balance and October is when we narrow down expenses while November provides a good estimate.

Ms. Zukowski asked if we would know Special Education by then.

Mrs. Vadas stated December 1<sup>st</sup> is when the first allocation is due to the state. Typically in December we will have a better estimate of our Excess Cost grant revenue.

She talked about sub accounts that are experiencing some pressure. Teachers & Specialists salaries shows a negative balance of \$212K. Most of this is due to the high budgeted turnover number we have this year. We budgeted \$550K which was high and partly due to anticipation of having some open positions in our non-certified categories.

She stated currently our non-certified salaries shows a projected balance of \$697K and a lot of this has to do with unfilled positions. She added we have 10-12 open Para positions, Behavioral Therapists and a turnover of Custodial and Secretarial union positions.

She further stated in October we start projecting overall salaries.

She said the overall salary (certified and non-certified) balance is just over \$600K.

She stated Professional Services are projected at 100% spend. She said some accounts are variable, FICA, Medicare, Pensions (part of that) and unemployment. She further talked about the categories within this object.

She said within Purchased Property Services we have building & site emergency repairs which is known as our wild card. We have fully expensed everything in these categories for now.

She said Other Purchased Services is seeing a large surplus that will not stay. She said that with transportation we have work to do with our out-of-district costs and also part of our excess cost grant which will be adjusted in December. She further said, in transportation we added the reduction of 6 buses so we will have a surplus for that amount.

Mrs. Plante asked even once you have accounted for the retention bonuses there would still be an excess in that account. Mrs. Vadas stated yes.

Mrs. Vadas stated we are not anticipating any excess cost grant to be allocated towards the salaries this year. She reminded the board that we would only be receiving 70% of the grant even though we budgeted for 75% so we will see a loss in that grant this year.

She further talked about the supplies account and how they need to collect more data in order to have some better projections.

Mrs. Zukowski asked if and when we would lock in with oil etc.

Mrs. Vadas stated we combine with the town for oil and diesel and this year the town decided to go with the market. The town is now looking into potentially locking in in January. She said we only have 1 school that uses oil and minimal diesel usage.

Ms. Zukowski asked about in terms of the surplus we got for the 6 buses we took out and how much we spent on the retention bonuses.

Mrs. Vadas stated the first installment should be coming through for \$42K and that was for the September payment. We are going to pay in a 3-tier payment. The next installment will be before Christmas on December 16 and the last installment will be June 30<sup>th</sup>.

Mrs. Vadas stated we have one newly licensed driver that came on board. We have two drivers in training. One has his CDL so he just needs his endorsements. And we have 3 that are going to start training. That's a total of 5 in the program now and we currently have 2 spares that we are borrowing from other towns. She said two of the drivers that are coming on will replace the 2 spares and by early December, we could be fully staffed and potentially have enough buses to run charters.

Mr. Melillo stated we had a couple of missed routes due to absences and for the most part it has been pretty consistent.

Ms. Zukowski stated we should hold this conversation until the agenda item.

There was no further discussion on the financial report.

### **Food Service Update**

Ms. Vadas stated everything is going well. She is meeting with Chartwells every week. She stated part of their entry plan was to come in and meet the community and talk with everybody. She stated they did a great job with that. She said the first week they attended all of the open houses, have been in contact with PTA, they provided meals for our convocation and new teacher orientation. They also came to our A-Team and Board meeting. She said they are trying to get out there in the district to meet everyone and to understand how we operate and understand our community members.

She stated another program they will pick up is the Senior Center meals. Whitsons had done this last year. She stated we will be meeting in the upcoming week to discuss this further.

Mrs. Plante asked how this works.

Mrs. Vadas stated it is a partially funded program with the community center and the seniors will pay the other portion of it and there will be some revenue for us.

She stated she met with Chartwells today and shared some numbers; they produced 42,000 meals in September. In our al a carte income we received over \$55K in revenue. We are servicing about 55% of our district with meals, which Chartwells stated that is about average. Our average daily meal income is \$2100 and our al a carte is \$2700.

Mrs. Zukowski asked if Chartwells has projections of what that number was going to be.

Mrs. Vadas stated the manager is putting together a projection and will also be preparing a forecast for Mrs. Vadas for the full year.

Mrs. Plante asked about a projection and when the Smart program will expire.

Mrs. Vadas stated right now projection looks like it will run through the first week of December. We have to get a notice out to parents 30 days prior to the end of the program.

Mrs. Vadas then discussed the potential of using the dinning fund to subsidize some of the free meals to get us through the holidays. She stated it is kind of hard to stop this program right before the holidays and wanted the Boards thoughts on this.

Ms. Zukowski asked about the ramifications of drawing that fund down to zero and what that might be.

Mrs. Vadas stated it would not be zero. She stated we have quite a large surplus. We are allowed 3 times our operating expenses by the state and that is roughly \$300K. Right now she indicated our fund was over \$700K and this is because of last year.

Ms. Zukowski asked what we traditionally use those fund dollars on.

Mr. Melillo stated historically you would use it to reinvest it in your kitchen equipment. Because of COVID and all the meals we served over the last few years there is a surplus.

Mrs. Vadas stated all of the districts are in the same boat and the state is allowing us to use it towards funding meals for students.

Ms. Zukowski confirmed that we had roughly \$400K over our allowable balance of \$300K and the \$400K would be all we need to tie us over for the remainder of December

Mrs. Vadas said we are looking at a forecast of roughly \$150K to subsidize meals through December.

Mr. Melillo said we are looking at ending in early December and subsidizing through the month of December.

Mrs. Vadas stated December will not cost us that much as there is only half of the month.

Mrs. Zukowski stated we could put this on the Board for discussion.

Mrs. Vadas stated she would like to wait until we get a good forecast from Chartwells on this.

Mrs. Vadas then talked briefly about a retention bonus for the cafeteria employees. The discussion continued within the group. Mrs. Zukowski asked about bringing this conversation back to the sub-committee another time.

Mrs. Zukowski asked about food share.



Mrs. Vadas stated the idea is to have a table where if a student has a wrapped item they are not interested in they could put it on a table for someone else to take if they choose to. Items that are not wrapped we could donate to a farm and/or a greenhouse compost program.

She stated she did not believe we have a policy in place that eliminates students from food sharing.

Mr. Melillo stated in the last district he worked he was able to secure a grant that taught students how to share food and they had a table where students could take from, items went to shelters and with the grant it paid for a dumpster to take the scraps to a compost place. He stated you are actually paying by the ton for trash so it's a win-win. Once you eliminate the waste you are getting a discount on your trash.

Mrs. Plants said she has to believe that this is a common problem with other districts.

Mrs. Vadas stated she wanted to look into this more.

Mr. Melillo stated he would investigate this more with WestCog.

### **Transportation**

Ms. Zukowski asked about a couple of buses that did not run on their trip and was this due to absences and was their adequate communication.

Mr. Melillo stated the first one was adequate communication and the second one was a person who was the communicator with All-Star but was out that day and there was no plan-b.

Mr. Melillo stated we worked with All-Star to come up with a plan-b.

Ms. Zukowski stated it was good that we were working with them cooperatively to set up better communication but she also stated she wants to be sure we set the precedence that we expect the service we contracted for.

The discussion further went on regarding damages and not adhering to the contract.

Mr. Melillo went on to talk about the influx of cars at the high school.

Ms. Zukowski asked if this was in part due to the traffic conditions around the high school.

Mr. Melillo stated some if it is and the other is more people are driving to school since COVID. He stated students are driving and parents are dropping off. He said the buses are getting hung up at the high school due to the influx of cars and the buses can't get out.

There were no other questions regarding transportation.

### **Public Participation**

None

### **Adjournment**

Mrs. Plante made a motion to adjourn

Ms. Zukowski seconds the motion. All in favor. Meeting was adjourned at 7:15

Respectfully Submitted,  
Joanne Morris

THESE ARE DRAFT MINUTES AND ARE SUBJECT TO THE APPROVAL OF THE BOE CFF/CIP  
SUB COMMITTEE.

Newtown Board of Education  
BOE CFF/CIP/Facilities/Finance Sub-Committee Minutes  
September 15, 2022 6:00 p.m.

**Call to Order:** Mrs. Larkin called the meeting to order 5:58 pm.

**Participants:** Jennifer Larkin, Deborra Zukowski, Alison Plante, Bob Gerbert, Tanja Vadas, Phil Carroll, Legislative Council Education Subcommittee

**Item 1: Approval of August 18, 2022 Minutes**

Ms. Zukowski moved to approve the minutes of August 18, 2022.

Ms. Plante seconds the motion.

Mrs. Zukowski made a comment on the minutes. On page 4 the sentence in the minutes read: *Ms. Zukowski stated the other elementary schools have one playground for all grades.* Ms. Zukowski stated it was Mrs. Larkin that actually made the statement. Ms. Zukowski then stated there was no reason to change the minutes to reflect this.

All in favor, motion passes.

**NEW BUSINESS**

**Hawley HVAC Update**

Mr. Gerbert presented an executive summary of the Hawley elementary air quality improvements. He stated he gets this summary every month from Downes. He stated Downes presents to the Public Building and Site which oversees the project from the Town point of view. This summary is a snapshot of the budget and scheduling which breaks down the budget that was originally approved with changes to date, changes pending, and other contingencies along with other balances as part of the project. He stated overall they have had a great experience with Downes. He said everything is going well and smooth. He said to-date there have been \$9K in change orders, \$20K that will be discussed at the next Bldg & Site meeting for approval. He stated he can't say enough on how well Downes is doing with the job and keeping the costs in line.

Mr. Gerbert continued the discussion with other highlights in the 48 and 97 areas where they have erected the structural steel support for the new units. He went on to say they have also started in the same wings and erected duct work in the classrooms and hallways as well. In the 1920 wing they have demolished the chimney in the roof that was not being used. They have a steel beam that needs to be installed in the multi-purpose room that will happen in the next couple of weeks. The areas in the 21 wing are the abandoned air shafts which have been opened up from the attic all the way down to the basement, they have been doing plumbing for the vav boxes, electrical has been ongoing since day one and roofing has been ongoing to prepare for the roof curves that the units will sit on.

Mr. Gerbert stated the sticking points for the project right now is the electrical transformer and the main switch gear which are backlogged. they are working to get things expedited. He stated they recently had a discussion about the switch gear which was shown to be in the old boiler room and are now looking at the custodian's office to see if it would jump the project up in the queue with the manufacturer to get it sooner. He stated for us it would be a net savings in cost and time. He stated this is it for the updates and that all is going smooth and no delays but just waiting for some of the items.

Mr. Gerbert discussed how they are on target for the HVAC units, which are expected to arrive on time around Thanksgiving. He stated the next big thing is the roofing they have to do on the rear of the 21 wing where they have to remove the three dormers and put the big shed dormer in for the air intake and exhaust.

Mr. Carroll asked about the change orders and if this was due to something that couldn't work and they had to do another way. Mr. Gerbert stated no and that some is legitimate and described some of the work that needed some changes.

Mr. Carroll then asked about the switch gear being delayed due to the manufacturer making the gear or the delivery. Mr. Gerbert stated it was the manufacturer. He stated Downes has been in contact to see if there is anything that can be done to expedite this.

Ms. Zukowski asked about the air shafts and asked if they would be playing a role in ventilation. Mr. Gerbert stated yes, that is where the air supply and return duct work is. There are units in the attic that will run down the shafts.

Ms. Zukowski asked about the feeders going through the 29 building into the classrooms. Mr. Gerbert stated that is pretty straight forward.

Ms. Zukowski clarified that the change order is being taken out of the owner's contingency and other than that we have not touched the contingencies.

Mr. Gerbert stated that is correct.

Mr. Carroll stated we can expect that the \$20,356 has been spent for the pending order contingency.

Mr. Gerbert stated that is correct.

Mrs. Larkin stated that assuming no more change orders we could be looking at a savings of under the estimated \$320K in contingencies.

Mr. Gerbert stated that is also correct. He said there will likely be some small change orders for incidentals.

Mrs. Larkin stated we are now past potentially experiencing hundreds of thousands of dollars for change orders.

Mrs. Zukowski made a clarification that if everything goes well from this point we have the \$320K in contingency for savings. Mr. Gerbert agreed

Ms. Zukowski asked what was the construction managers construction contingency.

Mr. Gerbert stated that contingency is to cover any of Downes mistakes.

Mrs. Larkin asked what GMP stands for. Mr. Gerbert stated Guaranteed Maximum Price.

Mrs. Plante asked what the projected end date is for the project.

Mr. Gerbert stated ideally April/May of 2023.

Mrs. Plante asked if the kids would be moved back into the school at that point.

Mr. Gerbert stated no.

Mrs. Larkin stated the move out of the building was substantial and moving back in is nothing that could not be done in a week. It is more than just the classrooms.

Mrs. Plante stated the plan is to do the reversal of what we did after the school closed. Mr. Gerbert stated that was correct.

Mr. Carroll asked about the roof that is being torn down and whether they are putting new steel in the area.

Mr. Gerbert stated it will probably be a rubber membering as it is a flat piece. Mr. Gerbert stated it is not a huge hole.

Everyone thanked Mr. Gerbert for the summary.

### **Status Update on Town Building and Inventor Work Group?**

Mr. Gerbert stated he did not have much to give for an update. He stated they did not have a lot of meetings over the summer but would start to regroup in October and get back on task and continue the project.

Mr. Gerbert said that a lot of what is going on now is data entry and the focus is on the Town side because their records are not clear.

He said from the BOE side we did get money in the budget for this year to digitize some of our building construction plans and he has a company that is helping him with getting the past building construction plans into electronic files. He stated they did a test run as a trial with one file and they returned it on a flash drive within a week. He said they were very clear and easy to read and that the company will tag everything, put it in a folder and catalog it. He then stated eventually these files will go into this database.

Ms. Zukowski asked if they uncovered anything in terms of unknown needs for putting things on the CIP as they are building this database.

Mr. Gerbert stated it was more about validating certain things. He stated the two spokesmen of this database are Fred Hurley and himself.

Mrs. Plante asked about how the database will be used.

Mr. Gerbert stated the question is who is going to be the database administrator. He stated it is one thing to load all of this information in but who is going to do the updates and make changes as we do the projects.

Mr. Gerbert discussed further how the database will work using search fields, reports and updating the data.

Mrs. Larkin made the statement that this is still a working group and not close to using it yet and has not been implemented yet.

Mr. Gerbert stated it has produced an awareness of what is old and in need of replacement.

### **CIP Projects Update**

Mr. Gerbert began with the HS turf field. He stated it is nearing completion. They added a fence that separates the field with the soccer field next to it. Restoration of the grass still needs to be completed. They have laid out a weed screen to try and grow grass and they have cleaned everything up in the parking lot that was used for construction and it is now ready to be turned back to the students for their parking spots.

Mrs. Larkin asked if they are adding a press box or bleachers to that field this year.

Mr. Gerbert stated it was on a wish list but there is no seating at this time.

Mrs. Larkin stated there is no place for spectators to sit. Mr. Gerbert stated we should look into getting some portable aluminum bleachers we can put on the side.

Mr. Gerbert stated he would see what he can do in the short term for seating.

Ms. Zukowski asked if we play HS games in the turf field or do they play on the blue & gold.

Mr. Gerbert stated the football team plays on the blue & gold and the soccer team will be there as well. He said now that the field is open everyone wants to get on it.

Mrs. Larkin stated it is now a great area to practice in as before it was dark.

Mrs. Larkin stated it is one thing for practice as parents are dropping off but for hosting she stated she would like to think Newtown as a fairly prominent town where we have seating and announcer boxes and not standing at the ground level to watch a game. She stated there is nowhere for people to come and sit.

Ms. Zukowski stated if its only used by education as a practice field then that is a cost the district would benefit from. On the other hand if the district plays games there and need that type of seating than that is a different question.

Mrs. Larkin stated out of the \$500K field cost, Parks & Recs paid \$200K where the football and lacrosse teams raised \$300K in a month to build that field, so that field is self-funded.

Mr. Carol asked if there was room for bleachers there.

Mr. Gerbert stated certainly benches.

Mrs. Larkin stated her point is she would hate to see it not finish as it looks like a practice field.

Mrs. Zukowski stated she agrees but it needs to be a discussion to see if we can add this to the budget if there is a substantial cost.

Mr. Gerbert then discussed the HS rooftop units. He stated we are expecting the units in the middle of October. He said the game plan is to replace 5 large units and set up a crane so it is a weekend job. He said they were trying to figure out if they are getting one at a time or all at once and that will play into how they tackle the installation. This will be discussed in the next few weeks while they wait for them to come.

Mr. Gerbert stated the benefit is these units are for ventilation and air conditioning. They do have heating coils in them but the primary source of heat is radiators in the classrooms.

The other unexpected piece was at the last CFF/CIP meeting we talked about recovering of refrigerant. He spoke with Trane and they determined we could do that. He said we will be able to recover 200-300lbs of refrigerant. Trane will have a third party vendor that specifically does that task. They will provide the canisters, the recovery, filter and clean the refrigerant.

Mrs. Larkin asked what kind of net value would that be.

Mrs. Gerbert stated we are paying under \$10K to have this done. To actually purchase this type of refrigerant it would cost us \$30K plus the unknown as the price goes up and harder to get. The fact we will have this quantity is good.

Mr. Gerbert stated the Reed chillers take about 300lb each, so we would have some stockpiled.

Ms. Zukowski stated we would have 33% of what we needed to do a complete refill.

Mr. Gerbert stated with the B-wing units up for approval with LC, if that is approved we can do the same thing with recovering that refrigerant.

Mr. Gerbert stated it does give us a bit of insurance.

Ms. Zukowski asked when you have a leak how much do you lose.

Mr. Gerbert stated it depends on the nature of the leak and for how long it has been going for.

Ms. Zukowski asked if there is a detector to be able to determine when there is a leak

Mr. Gerbert stated it depends. Inside you have to, but a lot of our equipment generally is located on the roof so that is typically where the leaks are.

Ms. Zukowski stated when we bring this up to the CIP we will inform them that we will be getting around 200lb of refrigerant.

Mr. Carroll asked Mr. Gerbert if he explore any question on if down the road we switch from R22 to R24.

Mr. Gerbert stated anything that is using the R22 we can put that in. The research he found out is the other refrigerants that are replacements are a mix or blend. He stated there really isn't a drop-in R22 replacement so the best bet is to pull it out when you can and replace it with equipment that has alternate refrigerants.

Mr. Gerbert then talked about HOM and with the school holiday they will do a small abatement on the flute pipe with cloth insulation that is hot for asbestos and needs to be removed. The boiler is only one story and 15 feet and a one day job. He said they have to do a full containment and bring in a negative air machine. He stated we are doing it the proper way. The abatement company is the same as who did Hawley and an environmental guy will give us the final clearance.

Ms. Zukowski asked if this was an emergency repair.

Mr. Gerbert stated overall it's a piece we have to do in terms of the boiler project which is a CIP project.

Mr. Carroll asked if there was anything that had to be replaced.

Mr. Gerbert stated the idea is we are going to jump right into demolishing one of the boilers as part of the first step in the project.

### **Financial Report**

Mrs. Vadas stated there was not much to report for the month of August. She said the payroll department was busy loading in encumbrances, checking salaries, looking at non-certified and certified contracts and making sure everything was in alignment for salaries. She then said we don't have any anticipated obligations at this time of year as we are still waiting for data to come in. She said right now we are carrying the Excess Cost Grant which is at its budgeted amount.

She stated there are a few negative accounts right now in our salaries but overall summary of objects were positive and this is normal as we still have teacher re-assignments and re-classes that we have to take care of in the month of September and October.

She stated the negative account of \$266K at the end of August in the teacher account is still a bit concerning at this time of year as we usually wash this out closer to \$0 but as of now it is running a negative of \$175K balance which means we are hiring higher than anticipated. Replacements are coming in higher than anticipated. She stated it is still early in the year.

Mrs. Larkin asked what is driving this to be in the negative of \$266K range.

Mrs. Vadas stated the opened teacher positions are budgeted at \$65K and we are hiring at \$70-80K which are the replacement positions.

Mrs. Zukowski asked if we are getting teachers with more experience.

Mrs. Vadas said that is correct.

Mrs. Vadas stated next month she will be adding some anticipated obligations and we will have some forecasts in.



Ms Zukowski asked about the Excess Cost Grant and saw that we are expecting more money than last year.

Mrs. Vadas stated that is what is budgeted and hoping for. She stated the percentage was going to be 70%. Last year was about 81% and when we did the budget it was at 75%. She said our first estimate is in December.

Mrs. Vadas said there were no emergency repairs for the month of August and a small amount of revenue in tuition.

**Public Comment:**

None

**Adjournment:**

Mrs. Zukowski moved to adjourn the meeting.

Mrs. Plante seconded the motion.

All in Favor.

The meeting was adjourned at 6:59 pm.

Respectfully Submitted,  
Joanne Morris

THESE ARE DRAFT MINUTES AND ARE SUBJECT TO THE APPROVAL OF THE BOE CIP/CFE  
SUBCOMMITTEE



**BUILDING COMMISSION MEETING UPDATE**

**Date:** 9/27/22

**To:** Town Newtown  
Public Building and Site Committee Members

**Project:** Sandy Hook Permanent Memorial & Hawley Elementary School – Air Quality Improvements

**Subject:** Downes Building Commission Meeting Agenda.

**Hawley Elementary School - Air Quality Improvements Project:**

**1. Project Update**

**A. Project Financial Summary (Downes GMP)**

Original GMP	\$ 7,491,086.00
Approved Change Order Proposal's	\$ 8,938.00
Total Revised GMP	\$ 7,500,024.00
Pending/Approximate Change Order Requests	\$ 34,632.00
<b>Total Anticipated GMP</b>	<b>\$ 7,534,656.00</b>

Construction Manager's Construction Contingency	\$ 212,865.00 included in above GMP
Approved COP's	\$ 0.00
Pending COP's	\$ 0.00
<b>Remaining CM Contingency</b>	<b>\$ 212,865.00</b>

<b>B. Owner's Contingency</b>	<b>\$ 350,000.00</b>
Approved COP's	\$ 8,938.00
Pending/Approximate COP's	\$ 34,632.00
<b>Remaining Owner Contingency</b>	<b>\$ 306,430.00</b>

**2. Schedule Update**

- I. Work Completed
  - Demolition and Abatement Areas A/B
  - MEFP Layout

- II. Work in Progress
  - Demolition & Abatement Area C
  - MEP Penetrations and Openings
  - MEP Rough Installation
  - Demolition at Roof
  - Structural Steel

- III. Work to Start
  - Equipment Curbs
  - Roofing
  - Demolition at Dormers

### **3. Critical Items for Discussion**

- Material Procurement
- Electrical Switchgear and Transformer Procurement

### **4. Action Items**

#### **A. PCO Approvals**

- PCO #005 – RFI #015 – Ceilings at 2<sup>nd</sup> Floor Building C = \$6,112.00
- PCO #008 – RFI #014 – Fire Rated Wall Extension = \$7,860.00
- PCO #009 – Relocate Existing MEP #1 = \$0.00

**NEWTOWN BOARD OF EDUCATION  
MONTHLY FINANCIAL REPORT  
SEPTEMBER 30, 2022**

**SUMMARY**

The third financial report for the year continues to provide year to date expenditures, encumbrances and now includes information for anticipated obligations. However, it is still early in the year and our account analysis has not yet begun; therefore, the majority of our major objects have been projected as fully expensed. Our salary accounts, out-of-district tuition and transportation are currently showing positive balances and this is for a variety of reasons that are outlined below. Currently, all accounts appear to be in good standing and we will continue to update our forecast and projections as more data becomes available.

During the month of September, the district spent approximately \$5.9M for operations. Approximately \$4.0M was spent on salaries with the remaining balance of \$1.9M spent on all other objects. All expenditures at this time appear to be within the normal limits.

**MAJOR MOVERS**

**SALARY ACCOUNTS**

The overall salary object currently displays a positive position; however, there are a few sub-accounts within this category that are experiencing pressure and will remain under close watch.

- **Teacher salary accounts** - currently displays a negative balance of -\$212,408. The primary driver behind this deficit is the large budgeted turnover number of -\$550,000. The rationale behind this large number was partially due to the anticipation of having a potential surplus in our non-certified staff for unfilled positions, which we experienced during our 2021-22 fiscal year. If this does prove to be the case and the balance in our turnover account remains negative, it can be used to offset the non-certified salary accounts. It will be important to keep in mind that we will be evaluating and analyzing both the certified and non-certified accounts as a whole.
  
- **Non-certified accounts** – currently displaying a large projected balance due to open positions in our technology department, custodial & secretarial unions and once again in our student support areas such as, paraprofessionals and behavioral therapists. Over the next few months we will be proving a deeper analysis which will include projections for all of these accounts.

**OTHER PURCHASED SERVICES**

The overall position of this object is positive; however, there are a few sub-accounts that require an explanation.

- **Contracted Services** - currently displays a negative balance of -\$80,592. This is primarily due to the inclusion of an encumbrance for an outside service that will provide behavioral therapists for our students. These students require this service as outlined in their I.E.P. This encumbrance will most likely be adjusted throughout the year as we continue to tweak the hours required by this service and as we continue to fill our open behavioral therapist positions. However, a transfer request should be expected within the next few months if this account continues to accrue expenses that are above the budget request.
- **Transportation** - currently displays a positive balance of \$640,620. This account includes an estimated revenue offset for the excess cost grant in the amount of \$320,028, which will be adjusted in December when our 1st estimate is due to the state. This line item also includes a reduction to our contracted transportation cost as we have reduced the number of buses that are required for our in-district students. This surplus will provide the district with funding for other educational needs, initiatives and goals. The board will be kept apprised and transfer requests will be presented accordingly.
- **Out-of-district tuition** - this account is currently showing a positive balance; however, it is still early in the year and encumbrances are still incoming. This account also includes tuition for our magnet students which is currently contributing to this balance. Also included in this account is a revenue offset for the excess cost grant (applies to special education out-of-district tuition only) which will be revised in our November/December financial update.

## **ALL OTHER OBJECTS**

Our account-by-account analysis will continue in the upcoming months and will provide more of an in-depth look at each account as more data becomes available. We will keep the board apprised of any issues or concerns as they arise.

### **Revenue Received**

Tuition payments totaled \$4,310 and miscellaneous revenue totaled \$928.

### **Emergency Repairs**

There were no emergency repairs over \$5,000 for the month of September.

### **Food Service Update**

Our lunch program, now run by Chartwells, is off to a positive start. As a new vendor, it was important that they introduce themselves to a variety of stakeholders. In August/September, they have attended open houses for each school, introduced themselves to our PTA presidents, attended our administrative and board meetings, provided lunch for new teacher orientation days as well as the entire district during our annual convocation. They will also be meeting with the community center to discuss a community partnership with the senior center. In order to continue moving in a

positive direction, over the next few months they will be distributing surveys to all staff and students in order to gain a deeper understanding of what's working and what's not.

### **Food Service Update - continued**

Another part of their entry plan was to update our serverys and lunch rooms with new lighting, decals, wall wraps, etc. in order to “freshen-up” the environments. These updates are just about complete and we will provide the board with a presentation as soon as it becomes available.

For the month of September, we served over 42,000 equating to a 54.3% participation rate. This averages over 2,100 meals per day and our ala-carte revenue averaged approximately \$2,760 per day. Comparatively, these numbers are slightly above last year's numbers and if this trend continues, we will be on target to meet or exceed our budget.

It is also worth mentioning that Chartwells is not immune to the challenges of filling open hourly positions. This has contributed to longer lines and at times, limited lunch choices. However, the Chartwells recruiting team have been working around the clock to fill these open positions and just recently, having hired four new hourly associates. Approximately 10-12 positions are still required to fully staff our district. They have also proposed a retention program for the dedicated employees that decided to stay during the transition food service companies, joining the Chartwells team. Many of these employees have working within our district for years and Chartwells would like to recognize them as well as new employees who continue to join their team.

Tanja Vadas  
Director of Business  
October 14, 2022

**NEWTOWN BOARD OF EDUCATION  
2022-23 BUDGET SUMMARY REPORT  
FOR THE MONTH ENDING SEPTEMBER 30, 2022**

OBJECT CODE	EXPENSE CATEGORY	EXPENDED 2021 - 2022	2022 - 2023 APPROVED BUDGET	YTD TRANSFERS 2022 - 2023	CURRENT BUDGET	YTD EXPENDITURE	ENCUMBER	BALANCE	ANTICIPATED OBLIGATIONS	PROJECTED BALANCE	% EXP
<b>GENERAL FUND BUDGET</b>											
100	SALARIES	\$ 51,681,024	\$ 53,701,233	\$ -	\$ 53,701,233	\$ 7,216,820	\$ 44,271,854	\$ 2,212,558	\$ 1,611,089	\$ 601,470	98.88%
200	EMPLOYEE BENEFITS	\$ 11,744,808	\$ 11,955,016	\$ -	\$ 11,955,016	\$ 3,421,725	\$ 6,683,642	\$ 1,849,650	\$ 1,849,650	\$ -	100.00%
300	PROFESSIONAL SERVICES	\$ 543,087	\$ 687,141	\$ -	\$ 687,141	\$ 94,491	\$ 27,727	\$ 564,924	\$ 564,924	\$ -	100.00%
400	PURCHASED PROPERTY SERV.	\$ 2,093,569	\$ 1,814,663	\$ -	\$ 1,814,663	\$ 392,304	\$ 541,900	\$ 880,459	\$ 880,459	\$ -	100.00%
500	OTHER PURCHASED SERVICES	\$ 9,327,010	\$ 10,095,326	\$ -	\$ 10,095,326	\$ 2,162,749	\$ 6,852,693	\$ 1,079,885	\$ (65,296)	\$ 1,145,181	88.66%
600	SUPPLIES	\$ 3,474,903	\$ 3,365,464	\$ -	\$ 3,365,464	\$ 800,644	\$ 298,719	\$ 2,266,101	\$ 2,266,101	\$ -	100.00%
700	PROPERTY	\$ 536,147	\$ 339,710	\$ -	\$ 339,710	\$ 18,167	\$ 39,553	\$ 281,989	\$ 281,989	\$ -	100.00%
800	MISCELLANEOUS	\$ 59,271	\$ 76,086	\$ -	\$ 76,086	\$ 53,578	\$ 3,800	\$ 18,708	\$ 18,708	\$ -	100.00%
910	SPECIAL ED CONTINGENCY	\$ -	\$ 100,000	\$ -	\$ 100,000	\$ -	\$ -	\$ 100,000	\$ -	\$ 100,000	0.00%
<b>TOTAL GENERAL FUND BUDGET</b>		<b>\$ 79,459,819</b>	<b>\$ 82,134,639</b>	<b>\$ -</b>	<b>\$ 82,134,639</b>	<b>\$ 14,160,478</b>	<b>\$ 58,719,887</b>	<b>\$ 9,254,274</b>	<b>\$ 7,407,624</b>	<b>\$ 1,846,651</b>	<b>97.75%</b>
900	TRANSFER NON-LAPSING (unaudited)	\$ 237,879									
<b>GRAND TOTAL</b>		<b>\$ 79,697,698</b>	<b>\$ 82,134,639</b>	<b>\$ -</b>	<b>\$ 82,134,639</b>	<b>\$ 14,160,478</b>	<b>\$ 58,719,887</b>	<b>\$ 9,254,274</b>	<b>\$ 7,407,624</b>	<b>\$ 1,846,651</b>	<b>97.75%</b>
<b>100</b>	<b>SALARIES</b>										
	Administrative Salaries	\$ 4,245,732	\$ 4,312,038	\$ -	\$ 4,312,038	\$ 957,838	\$ 3,237,930	\$ 116,270	\$ -	\$ 116,270	97.30%
	Teachers & Specialists Salaries	\$ 32,745,539	\$ 33,817,522	\$ -	\$ 33,817,522	\$ 4,070,309	\$ 30,178,581	\$ (431,368)	\$ (218,960)	\$ (212,408)	100.63%
	Early Retirement	\$ 81,000	\$ 81,000	\$ -	\$ 81,000	\$ 21,000	\$ -	\$ 60,000	\$ 68,000	\$ (8,000)	109.88%
	Continuing Ed./Summer School	\$ 96,279	\$ 97,846	\$ -	\$ 97,846	\$ 59,427	\$ 39,086	\$ (667)	\$ -	\$ (667)	100.68%
	Homebound & Tutors Salaries	\$ 104,026	\$ 189,413	\$ -	\$ 189,413	\$ 7,887	\$ 92,759	\$ 88,767	\$ 79,159	\$ 9,608	94.93%
	Certified Substitutes	\$ 677,354	\$ 742,610	\$ -	\$ 742,610	\$ 41,850	\$ 385,455	\$ 315,305	\$ 316,450	\$ (1,145)	100.15%
	Coaching/Activities	\$ 659,048	\$ 737,184	\$ -	\$ 737,184	\$ -	\$ 4,000	\$ 733,184	\$ 733,184	\$ -	100.00%
	Staff & Program Development	\$ 188,833	\$ 155,128	\$ -	\$ 155,128	\$ 27,812	\$ 7,356	\$ 119,960	\$ 119,960	\$ -	100.00%
	<b>CERTIFIED SALARIES</b>	<b>\$ 38,797,811</b>	<b>\$ 40,132,741</b>	<b>\$ -</b>	<b>\$ 40,132,741</b>	<b>\$ 5,186,123</b>	<b>\$ 33,945,167</b>	<b>\$ 1,001,451</b>	<b>\$ 1,097,793</b>	<b>\$ (96,342)</b>	<b>100.24%</b>
	Supervisors & Technology Salaries	\$ 1,010,203	\$ 1,103,470	\$ -	\$ 1,103,470	\$ 223,098	\$ 718,923	\$ 161,449	\$ 141,224	\$ 20,225	98.17%
	Clerical & Secretarial Salaries	\$ 2,305,020	\$ 2,361,178	\$ -	\$ 2,361,178	\$ 405,708	\$ 1,832,628	\$ 122,842	\$ 106,000	\$ 16,842	99.29%
	Educational Assistants	\$ 2,751,027	\$ 2,965,151	\$ -	\$ 2,965,151	\$ 245,105	\$ 2,622,532	\$ 97,514	\$ -	\$ 97,514	96.71%
	Nurses & Medical Advisors	\$ 939,312	\$ 902,273	\$ -	\$ 902,273	\$ 106,148	\$ 751,798	\$ 44,327	\$ -	\$ 44,327	95.09%
	Custodial & Maint. Salaries	\$ 3,218,689	\$ 3,395,484	\$ -	\$ 3,395,484	\$ 708,183	\$ 2,513,177	\$ 174,124	\$ 57,550	\$ 116,575	96.57%
	Non-Certied Adjustments	\$ -	\$ 155,981	\$ -	\$ 155,981	\$ -	\$ -	\$ 155,981	\$ -	\$ 155,981	0.00%

**NEWTOWN BOARD OF EDUCATION  
2022-23 BUDGET SUMMARY REPORT  
FOR THE MONTH ENDING SEPTEMBER 30, 2022**

OBJECT CODE	EXPENSE CATEGORY	EXPENDED 2021 - 2022	2022 - 2023 APPROVED BUDGET	YTD TRANSFERS 2022 - 2023	CURRENT BUDGET	YTD EXPENDITURE	ENCUMBER	BALANCE	ANTICIPATED OBLIGATIONS	PROJECTED BALANCE	% EXP
	Career/Job Salaries	\$ 122,065	\$ 171,116	\$ -	\$ 171,116	\$ 26,344	\$ 168,786	\$ (24,014)	\$ (19,851)	\$ (4,163)	102.43%
	Special Education Svcs Salaries	\$ 1,348,349	\$ 1,456,181	\$ -	\$ 1,456,181	\$ 162,107	\$ 1,197,156	\$ 96,918	\$ -	\$ 96,918	93.34%
	Security Salaries & Attendance	\$ 684,773	\$ 679,888	\$ -	\$ 679,888	\$ 75,613	\$ 513,736	\$ 90,540	\$ -	\$ 90,540	86.68%
	Extra Work - Non-Cert.	\$ 119,364	\$ 109,770	\$ -	\$ 109,770	\$ 38,765	\$ 7,951	\$ 63,054	\$ -	\$ 63,054	42.56%
	Custodial & Maint. Overtime	\$ 356,554	\$ 236,000	\$ -	\$ 236,000	\$ 38,197	\$ -	\$ 197,803	\$ 197,803	\$ -	100.00%
	Civic Activities/Park & Rec.	\$ 27,857	\$ 32,000	\$ -	\$ 32,000	\$ 1,431	\$ -	\$ 30,569	\$ 30,569	\$ -	100.00%
	<b>NON-CERTIFIED SALARIES</b>	\$ 12,883,213	\$ 13,568,492	\$ -	\$ 13,568,492	\$ 2,030,698	\$ 10,326,687	\$ 1,211,107	\$ 513,295	\$ 697,812	94.86%
	<b>SUBTOTAL SALARIES</b>	\$ 51,681,024	\$ 53,701,233	\$ -	\$ 53,701,233	\$ 7,216,820	\$ 44,271,854	\$ 2,212,558	\$ 1,611,089	\$ 601,470	98.88%
<b>200</b>	<b>EMPLOYEE BENEFITS</b>										
	Medical & Dental Expenses	\$ 8,538,506	\$ 8,790,863	\$ -	\$ 8,790,863	\$ 2,268,903	\$ 6,481,784	\$ 40,176	\$ 40,176	\$ -	100.00%
	Life Insurance	\$ 88,568	\$ 87,000	\$ -	\$ 87,000	\$ 21,854	\$ -	\$ 65,146	\$ 65,146	\$ -	100.00%
	FICA & Medicare	\$ 1,624,911	\$ 1,706,549	\$ -	\$ 1,706,549	\$ 248,011	\$ -	\$ 1,458,538	\$ 1,458,538	\$ -	100.00%
	Pensions	\$ 954,029	\$ 852,347	\$ -	\$ 852,347	\$ 659,434	\$ 750	\$ 192,164	\$ 192,164	\$ -	100.00%
	Unemployment & Employee Assist.	\$ 102,469	\$ 81,600	\$ -	\$ 81,600	\$ 600	\$ -	\$ 81,000	\$ 81,000	\$ -	100.00%
	Workers Compensation	\$ 436,325	\$ 436,657	\$ -	\$ 436,657	\$ 222,923	\$ 201,108	\$ 12,626	\$ 12,626	\$ -	100.00%
	<b>SUBTOTAL EMPLOYEE BENEFITS</b>	\$ 11,744,808	\$ 11,955,016	\$ -	\$ 11,955,016	\$ 3,421,725	\$ 6,683,642	\$ 1,849,650	\$ 1,849,650	\$ -	100.00%
<b>300</b>	<b>PROFESSIONAL SERVICES</b>										
	Professional Services	\$ 404,089	\$ 493,643	\$ -	\$ 493,643	\$ 71,115	\$ 8,000	\$ 414,528	\$ 414,528	\$ -	100.00%
	Professional Educational Serv.	\$ 138,998	\$ 193,498	\$ -	\$ 193,498	\$ 23,376	\$ 19,727	\$ 150,395	\$ 150,395	\$ -	100.00%
	<b>SUBTOTAL PROFESSIONAL SERV.</b>	\$ 543,087	\$ 687,141	\$ -	\$ 687,141	\$ 94,491	\$ 27,727	\$ 564,924	\$ 564,924	\$ -	100.00%
<b>400</b>	<b>PURCHASED PROPERTY SERV.</b>										
	Buildings & Grounds Contracted Svc.	\$ 672,697	\$ 683,600	\$ -	\$ 683,600	\$ 231,626	\$ 278,560	\$ 173,413	\$ 173,413	\$ -	100.00%
	Utility Services - Water & Sewer	\$ 160,597	\$ 144,770	\$ -	\$ 144,770	\$ 22,317	\$ -	\$ 122,453	\$ 122,453	\$ -	100.00%
	Building, Site & Emergency Repairs	\$ 710,231	\$ 450,000	\$ -	\$ 450,000	\$ 53,748	\$ 60,475	\$ 335,778	\$ 335,778	\$ -	100.00%
	Equipment Repairs	\$ 289,596	\$ 269,051	\$ -	\$ 269,051	\$ 37,427	\$ 53,341	\$ 178,283	\$ 178,283	\$ -	100.00%
	Rentals - Building & Equipment	\$ 260,448	\$ 267,242	\$ -	\$ 267,242	\$ 47,185	\$ 149,524	\$ 70,532	\$ 70,532	\$ -	100.00%
	Building & Site Improvements	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
	<b>SUBTOTAL PUR. PROPERTY SERV.</b>	\$ 2,093,569	\$ 1,814,663	\$ -	\$ 1,814,663	\$ 392,304	\$ 541,900	\$ 880,459	\$ 880,459	\$ -	100.00%
<b>500</b>	<b>OTHER PURCHASED SERVICES</b>										
	Contracted Services	\$ 1,019,495	\$ 886,545	\$ -	\$ 886,545	\$ 354,179	\$ 367,998	\$ 164,368	\$ 245,260	\$ (80,892)	109.12%
	Transportation Services	\$ 4,229,179	\$ 4,919,428	\$ -	\$ 4,919,428	\$ 472,243	\$ 3,104,338	\$ 1,342,847	\$ 702,227	\$ 640,620	86.98%
	Insurance - Property & Liability	\$ 425,660	\$ 422,766	\$ -	\$ 422,766	\$ 231,847	\$ 171,585	\$ 19,334	\$ 19,334	\$ -	100.00%



**NEWTOWN BOARD OF EDUCATION  
2022-23 BUDGET SUMMARY REPORT  
FOR THE MONTH ENDING SEPTEMBER 30, 2022**

OBJECT CODE	EXPENSE CATEGORY	EXPENDED 2021 - 2022	2022 - 2023 APPROVED BUDGET	YTD TRANSFERS 2022 - 2023	CURRENT BUDGET	YTD EXPENDITURE	ENCUMBER	BALANCE	ANTICIPATED OBLIGATIONS	PROJECTED BALANCE	% EXP
	Communications	\$ 189,488	\$ 152,524	\$ -	\$ 152,524	\$ 39,628	\$ 103,986	\$ 8,910	\$ 8,910	\$ -	100.00%
	Printing Services	\$ 19,859	\$ 24,789	\$ -	\$ 24,789	\$ 1,997	\$ 2,556	\$ 20,236	\$ 20,236	\$ -	100.00%
	Tuition - Out of District	\$ 3,252,787	\$ 3,450,187	\$ -	\$ 3,450,187	\$ 1,044,722	\$ 2,999,315	\$ (593,850)	\$ (1,179,303)	\$ 585,453	83.03%
	Student Travel & Staff Mileage	\$ 190,540	\$ 239,087	\$ -	\$ 239,087	\$ 18,131	\$ 102,916	\$ 118,040	\$ 118,040	\$ -	100.00%
	<b>SUBTOTAL OTHER PURCHASED SERV.</b>	<b>\$ 9,327,010</b>	<b>\$ 10,095,326</b>	<b>\$ -</b>	<b>\$ 10,095,326</b>	<b>\$ 2,162,749</b>	<b>\$ 6,852,693</b>	<b>\$ 1,079,885</b>	<b>\$ (65,296)</b>	<b>\$ 1,145,181</b>	<b>88.66%</b>
<b>600</b>	<b>SUPPLIES</b>										
	Instructional & Library Supplies	\$ 799,649	\$ 854,242	\$ -	\$ 854,242	\$ 267,621	\$ 178,640	\$ 407,980	\$ 407,980	\$ -	100.00%
	Software, Medical & Office Supplies	\$ 217,455	\$ 194,940	\$ -	\$ 194,940	\$ 69,706	\$ 50,604	\$ 74,630	\$ 74,630	\$ -	100.00%
	Plant Supplies	\$ 423,279	\$ 366,100	\$ -	\$ 366,100	\$ 112,302	\$ 41,948	\$ 211,850	\$ 211,850	\$ -	100.00%
	Electric	\$ 995,294	\$ 1,022,812	\$ -	\$ 1,022,812	\$ 212,826	\$ -	\$ 809,986	\$ 809,986	\$ -	100.00%
	Propane & Natural Gas	\$ 415,377	\$ 424,980	\$ -	\$ 424,980	\$ 30,184	\$ -	\$ 394,796	\$ 394,796	\$ -	100.00%
	Fuel Oil	\$ 88,194	\$ 63,000	\$ -	\$ 63,000	\$ -	\$ -	\$ 63,000	\$ 63,000	\$ -	100.00%
	Fuel for Vehicles & Equip.	\$ 191,173	\$ 216,258	\$ -	\$ 216,258	\$ 19,725	\$ -	\$ 196,533	\$ 196,533	\$ -	100.00%
	Textbooks	\$ 344,482	\$ 223,132	\$ -	\$ 223,132	\$ 88,281	\$ 27,526	\$ 107,325	\$ 107,325	\$ -	100.00%
	<b>SUBTOTAL SUPPLIES</b>	<b>\$ 3,474,903</b>	<b>\$ 3,365,464</b>	<b>\$ -</b>	<b>\$ 3,365,464</b>	<b>\$ 800,644</b>	<b>\$ 298,719</b>	<b>\$ 2,266,101</b>	<b>\$ 2,266,101</b>	<b>\$ -</b>	<b>100.00%</b>
<b>700</b>	<b>PROPERTY</b>										
	Technology Equipment	\$ 278,825	\$ 156,024	\$ -	\$ 156,024	\$ 7,465	\$ 18,744	\$ 129,815	\$ 129,815	\$ -	100.00%
	Other Equipment	\$ 257,322	\$ 183,686	\$ -	\$ 183,686	\$ 10,702	\$ 20,809	\$ 152,175	\$ 152,175	\$ -	100.00%
	<b>SUBTOTAL PROPERTY</b>	<b>\$ 536,147</b>	<b>\$ 339,710</b>	<b>\$ -</b>	<b>\$ 339,710</b>	<b>\$ 18,167</b>	<b>\$ 39,553</b>	<b>\$ 281,989</b>	<b>\$ 281,989</b>	<b>\$ -</b>	<b>100.00%</b>
<b>800</b>	<b>MISCELLANEOUS</b>										
	Memberships	\$ 59,271	\$ 76,086	\$ -	\$ 76,086	\$ 53,578	\$ 3,800	\$ 18,708	\$ 18,708	\$ -	100.00%
	<b>SUBTOTAL MISCELLANEOUS</b>	<b>\$ 59,271</b>	<b>\$ 76,086</b>	<b>\$ -</b>	<b>\$ 76,086</b>	<b>\$ 53,578</b>	<b>\$ 3,800</b>	<b>\$ 18,708</b>	<b>\$ 18,708</b>	<b>\$ -</b>	<b>100.00%</b>
<b>910</b>	<b>SPECIAL ED CONTINGENCY</b>	\$ -	\$ 100,000	\$ -	\$ 100,000	\$ -	\$ -	\$ 100,000	\$ -	\$ 100,000	0.00%
	<b>TOTAL LOCAL BUDGET</b>	<b>\$ 79,459,819</b>	<b>\$ 82,134,639</b>	<b>\$ -</b>	<b>\$ 82,134,639</b>	<b>\$ 14,160,478</b>	<b>\$ 58,719,887</b>	<b>\$ 9,254,274</b>	<b>\$ 7,407,624</b>	<b>\$ 1,846,651</b>	<b>97.75%</b>
<b>900</b>	Transfer to Non-Lapsing	\$ 237,879									
	<b>GRAND TOTAL</b>	<b>\$ 79,697,698</b>	<b>\$ 82,134,639</b>	<b>\$ -</b>	<b>\$ 82,134,639</b>	<b>\$ 14,160,478</b>	<b>\$ 58,719,887</b>	<b>\$ 9,254,274</b>	<b>\$ 7,407,624</b>	<b>\$ 1,846,651</b>	<b>97.75%</b>

**NEWTOWN BOARD OF EDUCATION  
2022-23 BUDGET SUMMARY REPORT  
FOR THE MONTH ENDING SEPTEMBER 30, 2022**

OBJECT CODE	EXPENSE CATEGORY	EXPENDED 2021 - 2022	2022 - 2023 APPROVED BUDGET	YTD TRANSFERS 2022 - 2023	CURRENT BUDGET	YTD EXPENDITURE	ENCUMBER	BALANCE	ANTICIPATED OBLIGATIONS	PROJECTED BALANCE	% EXP
<b><u>SPECIAL REVENUES</u></b>											
<b>EXCESS COST GRANT REVENUE</b>		<b>EXPENDED 2021-2022</b>	<b>APPROVED BUDGET</b>	<b>STATE PROJ 18-Jan</b>	<b>PROJECTED 1-Mar</b>	<b>ESTIMATED Total</b>	<b>VARIANCE to Budget</b>	<b>FEB DEPOSIT</b>	<b>MAY DEPOSIT</b>	<b>% TO BUDGET</b>	
51266	Special Education Svcs Salaries ECG	\$ (7,170)				\$ -	\$ -			#DIV/0!	
54116	Transportation Services - ECG	\$ (333,218)	\$ (320,028)			\$ (320,028)	\$ -			100.00%	
54160	Tuition - Out of District ECG	\$ (1,193,144)	\$ (1,300,484)			\$ (1,300,484)	\$ -			100.00%	
	<b>Total</b>	<b>\$ (1,533,532)</b>	<b>\$ (1,620,512)</b>	\$ -	\$ -	<b>\$ (1,620,512)</b>	\$ -	\$ -	\$ -	100.00%	
				Variance Jan - March	\$ -			<b>Total*</b>	\$ -		
	<b>SDE MAGNET TRANSPORTATION GRANT</b>	<b>\$ (9,100)</b>	<b>\$ (13,000)</b>			<b>\$ (13,000)</b>	<b>\$ -</b>			100.00%	
<b><u>OTHER REVENUES</u></b>											
<b><u>BOARD OF EDUCATION FEES &amp; CHARGES - SERVICES</u></b>				<b>APPROVED BUDGET</b>	<b>ANTICIPATED</b>	<b>RECEIVED</b>	<b>BALANCE</b>	<b>% RECEIVED</b>			
	LOCAL TUITION			\$32,430	\$32,430		\$32,430	0.00%			
	HIGH SCHOOL FEES FOR PARKING PERMITS			\$30,000	\$30,000		\$30,000	0.00%			
	MISCELLANEOUS FEES			\$6,000	\$6,000		\$6,000	0.00%			
	<b>TOTAL SCHOOL GENERATED FEES</b>			<b>\$68,430</b>		<b>\$0</b>	<b>\$68,430</b>	<b>0.00%</b>			
<b><u>OTHER GRANTS</u></b>				<b>TOTAL BUDGET</b>	<b>21-22 EXPENSED</b>	<b>YTD EXPENSE</b>	<b>ENCUMBER</b>	<b>BALANCE</b>	<b>% EXPENSED</b>		
214	ESSER II		\$625,532	\$573,735	\$18,068	\$18,465	\$15,264	97.56%			
218	ESSER III (estimated \$809k for 21-22 use)		\$1,253,726	\$709,840	\$64,577	\$427,742	\$51,567	95.89%			