

BOE Policy Committee Minutes
Wednesday, November 23, 2022, 9:00 – 10:30 am
Municipal Building, BOE Conference Room
3 Primrose St, Newtown, CT 06470

CALL TO ORDER Meeting was called to order at 9:00 am

IN ATTENDANCE Dan Cruson, Deborra Zukowski, Chris Melillo, Suzanne D’Eramo, Dennis Colclough, Sarah Connell

PUBLIC PARTICIPATION None

APPROVE MINUTES Dan Cruson made a motion to approve the minutes of November 9, 2022. Deborra Zukowski seconded. Motion passes unanimously.

OLD BUSINESS

Discussion and possible action:

Item	Reports
<p>Policy 4111/4211 – Recruitment and Selection The committee did not receive any questions from the Board. D. Zukowski proposed adding “the” before Board in the first sentence. The committee agreed.</p>	<ul style="list-style-type: none"> • S. Connell will make the approved edit and send to K. June for BOE second read.
<p>Policy 2151 – Hiring School Administrators The committee did not receive any questions from the Board. D. Zukowski proposed adding “the” before Board in the first sentence. The committee agreed.</p>	<ul style="list-style-type: none"> • S. Connell will make the approved edit and send to K. June for BOE second read.
<p>Policy 4121 – Substitute Teachers / Policy 4121.1 – Long Term Substitute Teachers The committee did not receive any questions from the Board.</p>	<ul style="list-style-type: none"> • S. Connell will send this policy back to K. June for BOE second read.
<p>Discussion about legal updates regarding protected classes. D. Zukowski had a conversation with CABA regarding this issue. D. Zukowski was able to identify that Newtown has 11 policies with the protected classes. However, some are different because some are instructional (educational) and some are personnel. D. Zukowski feels that the best route to go is to speak with the lawyers to determine the best plan moving forward. D. Cruson said he would reach out to Shipman and Goodwin asking for their advice since he is the Policy Chair. He will copy the committee and S. D’Eramo on the email.</p>	<ul style="list-style-type: none"> • D. Cruson will email Shipman and Goodwin for their recommendation. • S. Connell will invite S. D’Eramo to the next policy meeting.

<p>Policy 4118.4 – Electronic Monitoring This policy was included in Policy 4118.5 – Acceptable Computer Network Use.</p>	<ul style="list-style-type: none"> • No further action is required.
<p>Policy 4118.5 – Acceptable Computer Network Use The committee had a discussion regarding personal vs. business use on devices. The committee came to an agreement regarding what is being talked about in this policy. S. D’Eramo will make some grammatical edits and bring this policy back to the committee for final approval.</p>	<ul style="list-style-type: none"> • S. Connell will invite S. D’Eramo and D. Colclough to the next policy meeting.
<p>Policy 4118.51 – Use of New Web/tools (Blogging/Podcasting) S. D’Eramo and D. Colclough worked together in making edits on this policy. They decided to use Shipman’s sample policy which is almost identical to Newtown’s Freedom of Speech policy. S. D’Eramo suggested not adopting Policy 4118.51 and adding the social media regulation to Policy 4118.12/4218.12 – Freedom of Speech. The committee agreed. D. Zukowski proposed changing the title to Freedom of Speech / Social Media. The committee agreed.</p>	<ul style="list-style-type: none"> • S. D’Eramo and D. Colclough Discussion and possible action on this policy.
<p>Policy 4118.6 – Cellular Phones After some discussion, the committee agreed that it may be beneficial to add some of the language from 4118.6 into Policy 4118.51. It was suggested that it could be a sub section along with staff laptop use and personal network devices. S. D’Eramo and D. Colclough will review these policies and bring their recommendation back to the committee at the next policy meeting.</p>	<ul style="list-style-type: none"> • S. Connell will invite S. D’Eramo and D. Colclough to the next meeting.
<p>Policy 4118.7 – Staff Laptop Use The committee will review this policy at the next meeting.</p>	<ul style="list-style-type: none"> • S. Connell will invite S. D’Eramo and D. Colclough to the next meeting.
<p>Policy 4118.8 – Personal Network Device Policy The committee will review this policy at the next meeting.</p>	<ul style="list-style-type: none"> • S. Connell will invite S. D’Eramo and D. Colclough to the next meeting.

UPDATE FROM THE SUPERINTENDENT

No update

PUBLIC PARTICIPATION

None

ADJOURNMENT

Dan Cruson made a motion to adjourn the meeting. Janet Kuzma seconded. Motion was unanimously approved. Meeting was adjourned at 10:30 a.m