

**Board of Education
Newtown, CT
Curriculum and Instruction**

Minutes of the Board of Education Curriculum and Instruction Subcommittee meeting held on September 22, 2015, in the Municipal Center, Conference Room Three, 3 Primrose Street.

M. Ku J. Vouros J. Davila

M. Ku called the meeting to order at 10 a.m.

MOTION: M. Ku moved to approve the minutes of September 8, 2015. J. Vouros seconded. Motion passes unanimously.

Public Participation: none

Discussion regarding future goals and topics for the C and I Committee began with the suggestion from J. Davila to cross reference Dr. Erardi's goals with those of the committee. A look at the upcoming curriculum that is due before the Board and the established 5 Year Plan will enable the committee to set future goals for 2015-2016.

Discussion regarding Pilot program endorsement practices began with the reading of the Newtown District Pilot Project Policy 8-205, dated 1976 and modified in October 1995. Followed by the review of CABE policy 6172.5 and another district's Pilot Programs and Research Projects policy. A "New Program Application" was reviewed and tabled for further discussion.

The Curriculum Council has been asked to write a rubric, with a completion date of December 6, 2015, for the purpose of assessing components and quality of curriculum that is in the process of being written before being presented to the C and I Committee, followed by the presentation to the Board.

The current process of curriculum approval/adoption will incorporate the new rubric is as follows:

- Curriculum writers design the curriculum and will use the rubric to assess components and quality of the curriculum
- K-12 Curriculum Committee (subject area specific) reviews the curriculum and the completed rubric. Committee votes to approve or request revision
- Curriculum Council reviews curriculum with the completed rubric and votes to approve or request revision
- BOE C and I receives curriculum in Rubicon format, along with the completed rubric, one week in advance of meeting. Committee votes to approve or request revision
- BOE receives curriculum at meeting for a first read, informational only with no subject teachers present. Before next meeting curriculum specific questions are emailed to Asst. Superintendent and C and I members. Second read takes place with vote at next BOE Meeting with teachers present only if questions remain to be answered

Public Participation: none

Adjourned 11:54

Respectfully submitted,

Bev Schaedler